



# Madison County Parks and Recreation

## Agenda

December 13, 2023: 7:00pm

- I. Call to order 7:02
- II. Roll call
  - a. Kendall fears, carty Yowell, Larry Helmick, Clarissa, Lindsay, Nathan
- III. Determination of a quorum
  - a. No quorum
- IV. Public Comment
  - a. No Public Comment
- V. Adoption of Minutes
  - a. No Minutes provided
- VI. Treasurer's Report
  - a. Starting to get facility supervisor. Audit should be this week. Lindsay has been contacting to see when they will be coming but there is no certain answer
    - i. Motion and a second to move the financial provided.
- VII. Old Business
  - a. Youth Sports
    - i. Coach List
      - 1 Everyone on the coach list besides 2 are eligible to coach
        - a Motion and a second to approve the winter coach list
  - b. Outdoor Recreation Center Project
    - i. Status update
      - 1 There will be a meeting tomorrow to meet with the engineer to see where we are at.
  - c. Events
    - i. S'mores with Santa – December 9
      - 1 About 200 people attended. Support Hoover Ridge and the Library attended.
    - ii. Fundraiser – Hometown Heroes Gala
      - 1 Sold out of all the VIP tables. Alisa Helmick and Ashley artale. Karrie. 10 different categories have nominations. Some had 2 nominated and some had 6.
  - d. Naming Rights for Hoover Ridge

- i. HRORC Proposal
  - 1 Tabled for next meeting
- ii. Considerations for the park/policy on naming
  - 1 Tabled for next meeting.

New Business

e. Budget FY 2025

- i. One of the biggest changes pledge payments are all under different classes. Increase the user fee about 15%. It's all based off registration from active. The user fee is all income from sports, camps and clinics, facility rentals. Part time custodian we have been using heather manual. Part time clerical 20 hours a week to 24 hours. Possibly get a cricurt machine to make our own merchandise. Porta john hasn't increased. Canva has now been added. The credit processing fee needs to be increased. part of the credit card fee goes into processing and operational. \$15000 in the walkways. Softball will need to get dug outs. ADA needs to be put in first. Softball will be paying for the dugout. See where the prices are for both 4ft and 5ft.

f. GiveSmart

- i. Online platform that allows you to do online voting, silent auction. Is a fundraising platform. GiveSmart will be \$28000. Boys and girls club uses GiveSmart. There are so many options GiveSmart gives that Eventbrite doesn't. feedback from support hoover ridge is that they don't want to do it. Lindsay needs to be able to do a demo on GiveSmart.
  - 1 Motion and a second for Lindsay and Jerry to do more research on GiveSmart. Approved

VIII. Other Business

a. Around the Room

- i. Incident at the park. There were some youth that vandalized one of the soccer fields. Larry would like to apologize for not being around as much because him and his wife just had a baby. Possibility of being a big softball tournament in march. Basketball wont start until the first weekend of January. Hockey will hopefully start this weekend

IX. Public Comment

X. Adjournment:

- a. Motion and a second to adjourn meeting @8:17pm



# Madison County Parks and Recreation

## Minutes

November 8, 2023: 7:00pm

- I. Call to order 7:11
- II. Roll call Kendall Fears, Clarrissa Berry, Clay Jackson, Nathan, Brian Tanner, Carty Yowell, Lindsay Von Herbulis
- III. Determination of a quorum
- IV. Public Comment
- V. Adoption of Minutes
  - a. Motion to approve the minutes from October nathan sustained.
- VI. Treasurer's Report
  - a. Will need to make adjustments to electricity balance. A lot of usage on all the fields. 33% in the year using 30%
  - b. Move to treasurer report
  - c. After registration closes there will be practice everyday for hockey. There will be an answer later in the week about what to do about parking.
    - i.
- VII. Old Business
  - a. Youth Sports
    - i. Winter Registration closes next week
      - 1 Closes on the 15th. Cheer closed with a wait list. Middle and high school age group will close a little later to adjust to tryouts. Have a facility supervisor to have Waverly gym open.
  - b. Outdoor Recreation Center Project
    - i. Status update – concession plan
      - 1 Lindsay was able to print out the layout. She wrote down a lot of changes. Will have all the restrooms to make ADA accessible. Add hooks to bathrooms. Have an outside washing station. Make sure the floors have a nonslip finish. Add more space in the roof. Lindsay was able to talk to jimmy today about adding a vent. Clarrisa believes it would be a mistake by not adding a ventilation. Could there potentially be an outside grill asked by Kendall. Is there an option to be able to later add a ventilation hood.

- ii. Funding update
- iii. Culpeper wellness would like some recognition for donating \$100,00. Be able to have a legacy wall.
- c. Events
  - i. Movies In the Park
    - 1 HalloweenFest – Lightyear – about 30 people stay for the movie
  - ii. Haunted Woods – 402 guests, - sold 119 out 120 for fast pass.
  - iii. S'mores with Santa – December 9
    - 1 Lindsay did add santas work shop like candle making. First one will be this weekend and next one will be in December
- d. Fundraiser – Hometown Heroes Gala
  - i. There will be some awards that will be going out. Being able to recognize people who do really good things. Change teacher or the year to education of the year asks Kendall. Clarissa asks why charge for the votes. Instead of a prom there will be a 30-minute presentation for the people who were nominated. Take out nominations and pay for votes instead. \$1-2 a vote. Nominations will be coming from the public. End voting by January 15 and nominations end December 31. Clay wants to be able to change to have votes for a month. Nominees will still have to pay to go to the Gala. Let the nominee know ahead of time that they won. Still need board members to sell their tickets.
- e. Naming Rights for Hoover Ridge – may be able to add a hockey score board for 20 thousand.
  - i. HRORC Proposal
    - 1
  - ii. Considerations for the park/policy on naming
    - 1 Lindsay emailed out school policy for naming rights to board members. Lindsay believes that a 10 year period for naming.
      - a Clarissa makes a motion and clay seconds the 10 year naming.
- f. Facility Supervisors – hired Nicole Kiser
  - i. Has a background in park and recreation. Will be at the primary and open gym.
- g. Emergency Action Plan (no update, meeting was pushed)
  - i.

#### New Business

- h. Hockey Fundraiser Proposal (detailed)
  - i. Do a raffle for a UTV and sell tickets for \$20 a piece. Winner can take a thousand dollars in cash. Winner will have to pay for property taxes UTV will be housed at Chris Artaly. When will ticket purchases stop. Ticket purchases may be done at the end of the season. People are able to purchase tickets and pay through venmo. Money may be turned in every Monday. Will hockey allow credit card to buy

concession and tickets? Parent and adult players will be able to sell tickets. No Checks will be allowed. Hoover Ridge does have a \$500 deposit.

- ii. Motion and a second to approve the purchase of the hockey rink UTV.
    - i. Basketball Board Approval
  - j. Adding Colleen Walls secretary and Billy general board member Chelsea Partlow as commissioner, Casey as treasurer. Brittany
    - i. Motion and a second to move new basketball board as presented with marcus gray as board member
- VIII. Other Business
- a. Around the Room
    - i. Kendall would like to show the movie Wonder. Would be able to wait until April or early May. Lindsay will check with kendall and get her a date.
    - ii. Brian says they are in the playoffs for football. Nathan congratulates Carty and Clarrissa. Lindsay got a call today to host firefighters at camp crocket. Last weekend hoover ridge hosted a softball tournament. There were about 6-800 people there. There will need to be a staff member on site. A lot of lessons have been learned from this tournament.
- IX. Public Comment
- X. Adjournment
- a. Clay moves to adjurne @8:31

## Madison County Parks and Recreation Authority Budget vs Actual-Operations only July through November 2023

	Jul - Nov 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
410000 · Contribution from Madison Co	65,770	131,539	(65,770)	50%
410050 · County Employees - Contribution	92,616	222,279	(129,663)	42%
410100 · Madison County School Fund	0	8,000	(8,000)	0%
<b>411000 · Donations</b>				
411010 · Hoover Ridge Pledge Payments	0	1,000	(1,000)	0%
411011 · Carpenter Foundation Fund	0	2,492	(2,492)	0%
411015 · Hoover Ridge Fund	0	2,134	(2,134)	0%
<b>Total 411000 · Donations</b>	<b>0</b>	<b>5,626</b>	<b>(5,626)</b>	<b>0%</b>
413000 · Brought forward from prior year	9,385	9,385	(0)	100%
422000 · User Fee	8,461	22,700	(14,239)	37%
<b>Total Income</b>	<b>176,232</b>	<b>399,529</b>	<b>(223,297)</b>	<b>44%</b>
<b>Gross Profit</b>	<b>176,232</b>	<b>399,529</b>	<b>(223,297)</b>	<b>44%</b>
<b>Expense</b>				
<b>500000 · Expenses--Operational</b>				
<b>501000 · Payroll Expenses</b>				
<b>501100 · Labor</b>				
501101 · Part-Time Custodian	1,875	4,013	(2,138)	47%
501102 · Part-Time Clerical	6,184	16,692	(10,508)	37%
501103 · Part-Time Maintenance	3,977	18,596	(14,619)	21%
501105 · Facility Supervisor	469	11,267	(10,798)	4%
<b>Total 501100 · Labor</b>	<b>12,505</b>	<b>50,568</b>	<b>(38,063)</b>	<b>25%</b>
<b>501110 · Fringe</b>				
501111 · FICA and Medicare	789	3,868	(3,079)	20%
501112 · VEC Expense	13	804	(791)	2%
501113 · FUTA	0	8	(8)	0%
<b>Total 501110 · Fringe</b>	<b>803</b>	<b>4,680</b>	<b>(3,877)</b>	<b>17%</b>
<b>Total 501000 · Payroll Expenses</b>	<b>13,308</b>	<b>55,248</b>	<b>(41,940)</b>	<b>24%</b>
502000 · Leased Employees	92,616	222,213	(129,597)	42%
503000 · Outside Services	311	4,476	(4,165)	7%
<b>504000 · Repairs &amp; Maintenance</b>				
504110 · Field Maintenance	3,833	10,500	(6,667)	37%
504120 · Supplies	1,421	5,000	(3,579)	28%
504130 · Maintenance	84	2,000	(1,916)	4%
504140 · Vehicle/Equipment Repairs	2,223	8,000	(5,777)	28%
<b>Total 504000 · Repairs &amp; Maintenance</b>	<b>7,561</b>	<b>25,500</b>	<b>(17,939)</b>	<b>30%</b>
505000 · Advertising	148	450	(302)	33%
<b>506000 · Utilities</b>				
<b>506100 · Electricity</b>				
506101 · Red Barn	146	380	(234)	38%
506102 · PRA Office	842	2,070	(1,228)	41%
506103 · E1	290	207	83	140%
506104 · E2/Concessions	778	1,610	(832)	48%
506106 · Hockey Rink/Concessions	219	598	(379)	37%
506107 · Soccer Field	125	316	(191)	40%
506108 · Camp Crockett	120	320	(200)	38%
506109 · Performing Arts Stage	182	495	(313)	37%
506110 · H5 Pressbox and Lights	425	1,150	(725)	37%
506111 · Football / Concessions	629	529	100	119%
506112 · Hoover Ridge Concessions	1,257	2,185	(928)	58%
506113 · Farmers Market MOP	121	288	(167)	42%
<b>Total 506100 · Electricity</b>	<b>5,134</b>	<b>10,148</b>	<b>(5,014)</b>	<b>51%</b>
506119 · Heating Services	461	570	(109)	81%

**Madison County Parks and Recreation Authority**  
**Budget vs Actual-Operations only**  
 July through November 2023

	Jul - Nov 23	Budget	\$ Over Budget	% of Budget
506120 · Water & Sewer				
506121 · Portajohn Costs	5,984	13,750	(7,766)	44%
<b>Total 506120 · Water &amp; Sewer</b>	<b>5,984</b>	<b>13,750</b>	<b>(7,766)</b>	<b>44%</b>
506130 · Telecommunications	535	1,370	(835)	39%
<b>Total 506000 · Utilities</b>	<b>12,114</b>	<b>25,838</b>	<b>(13,724)</b>	<b>47%</b>
507000 · Insurance				
507100 · Insurance - Vehicle	0	2,328	(2,328)	0%
507110 · Insurance - Property	0	469	(469)	0%
507120 · Insurance - General Liability	0	341	(341)	0%
507140 · Insurance - Public Officials	0	550	(550)	0%
507150 · Insurance - Crime	0	675	(675)	0%
507160 · Insurance--Equipment Breakdown	0	38	(38)	0%
507170 · Insurance-Inland Marine	0	144	(144)	0%
507190 · Dividend Credit	0	(70)	70	0%
<b>Total 507000 · Insurance</b>	<b>0</b>	<b>4,475</b>	<b>(4,475)</b>	<b>0%</b>
508000 · Seminars & Tuition	704	6,000	(5,296)	12%
508100 · Affiliations/Dues	185	640	(455)	29%
509000 · Office Supplies	1,359	8,400	(7,041)	16%
509100 · Office Equipment	771	3,000	(2,229)	26%
509200 · Meals and Entertainment	0	210	(210)	0%
509300 · Subscriptions	824	2,430	(1,606)	34%
509400 · Event Supplies	474	900	(426)	53%
510000 · Postal Service	0	450	(450)	0%
511000 · Fuel	2,281	9,000	(6,719)	25%
512000 · Janitorial	356	500	(144)	71%
513000 · Small Tools & Equipment	313	1,000	(687)	31%
514000 · Fees				
514020 · Bank Fees	242	90	152	269%
514030 · Credit Card Processing Fees	1,794	2,750	(956)	65%
514040 · Tax Filing	0	150	(150)	0%
<b>Total 514000 · Fees</b>	<b>2,036</b>	<b>2,990</b>	<b>(954)</b>	<b>68%</b>
<b>Total 500000 · Expenses--Operational</b>	<b>135,361</b>	<b>373,720</b>	<b>(238,359)</b>	<b>36%</b>
516000 · Capital Outlays				
516100 · Tools & Equipment				
516105 · Robot Paint Machine	6,665	6,665	0	100%
<b>Total 516100 · Tools &amp; Equipment</b>	<b>6,665</b>	<b>6,665</b>	<b>0</b>	<b>100%</b>
516200 · Building/Infrastructure Dev				
516202 · PRA Office Projects	0	3,000	(3,000)	0%
516204 · Road Improvements	800	2,000	(1,200)	40%
516210 · Concession Stand/Restroom				
516210C · Site work, footings, ada walks	0	3,144	(3,144)	0%
<b>Total 516210 · Concession Stand/Restroom</b>	<b>0</b>	<b>3,144</b>	<b>(3,144)</b>	<b>0%</b>
516212 · Park Improvements	3,020	9,000	(5,980)	34%
516216 · Building Repairs and Maintenanc	0	2,000	(2,000)	0%
<b>Total 516200 · Building/Infrastructure Dev</b>	<b>3,820</b>	<b>19,144</b>	<b>(15,324)</b>	<b>20%</b>
<b>Total 516000 · Capital Outlays</b>	<b>10,485</b>	<b>25,809</b>	<b>(15,324)</b>	<b>41%</b>
<b>Total Expense</b>	<b>145,846</b>	<b>399,529</b>	<b>(253,683)</b>	<b>37%</b>
<b>Net Ordinary Income</b>	<b>30,386</b>	<b>0</b>	<b>30,386</b>	<b>100%</b>
<b>Net Income</b>	<b>30,386</b>	<b>0</b>	<b>30,386</b>	<b>100%</b>

## Madison County Parks and Recreation Authority

## Statement of Activities

November 2023

12/12/23

Accrual Basis

	Nov 23	Jul - Nov 23
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
410000 · Contribution from Madison Co		65,769.50
410050 · County Employees - Contribution	18,523.25	92,616.25
411000 · Donations		
411022 · Playground Project		3,745.00
411024 · Hockey Rink Relocation Project		1,096.00
411030 · Youth Programs		
411032 · Youth Program - Specified	260.00	310.00
<b>Total 411030 · Youth Programs</b>	<b>260.00</b>	<b>310.00</b>
<b>Total 411000 · Donations</b>	<b>260.00</b>	<b>5,151.00</b>
412000 · Team Apparel Sales		
412100 · Fan Gear		3,911.00
<b>Total 412000 · Team Apparel Sales</b>		<b>3,911.00</b>
413000 · Brought forward from prior year		162,234.92
414000 · Rentals		
414100 · Picnic Shelter Rental	150.00	-100.00
414110 · Facility/Field Rental	150.00	-343.00
<b>Total 414000 · Rentals</b>	<b>300.00</b>	<b>-443.00</b>
415000 · Fees		
415100 · Program Registration		
415103 · Program Registration Fees	6,373.24	66,172.64
415105 · Coach Registration		-3.28
<b>Total 415100 · Program Registration</b>	<b>6,373.24</b>	<b>66,169.36</b>
<b>Total 415000 · Fees</b>	<b>6,373.24</b>	<b>66,169.36</b>
416000 · Concessions Sales	325.50	12,885.95
417000 · Events		
417007 · Haunted Woods		4,281.00
417010 · Music in the Park		9,090.21
417011 · Movies in the Park		395.00
<b>Total 417000 · Events</b>		<b>13,766.21</b>
418000 · Team/Program Sponsorship	2,895.00	4,395.00
419000 · Misc Income		
419100 · Fundraisers		1,441.50
<b>Total 419000 · Misc Income</b>		<b>1,441.50</b>
421000 · All Star Uniform Payments		50.00
422000 · User Fee		
422010 · Driving Range		135.00
422000 · User Fee - Other	969.55	8,461.36
<b>Total 422000 · User Fee</b>	<b>969.55</b>	<b>8,596.36</b>
<b>Total Income</b>	<b>29,646.54</b>	<b>436,544.05</b>
<b>Gross Profit</b>	<b>29,646.54</b>	<b>436,544.05</b>



**Madison County Parks and Recreation Authority**  
**Statement of Activities**  
**November 2023**

Expense	Nov 23	Jul - Nov 23
<b>500000 · Expenses--Operational</b>		
<b>501000 · Payroll Expenses</b>		
<b>501100 · Labor</b>		
501101 · Part-Time Custodian	475.00	1,875.00
501102 · Part-Time Clerical	1,860.00	6,183.75
501103 · Part-Time Maintenance	519.75	3,977.25
501105 · Facility Supervisor	189.00	469.00
<b>Total 501100 · Labor</b>	3,043.75	12,505.00
<b>501110 · Fringe</b>		
501111 · FICA and Medicare	196.52	789.39
501112 · VEC Expense	2.83	13.30
<b>Total 501110 · Fringe</b>	199.35	802.69
<b>Total 501000 · Payroll Expenses</b>	3,243.10	13,307.69
<b>502000 · Leased Employees</b>	18,523.25	92,616.25
<b>503000 · Outside Services</b>		310.86
<b>504000 · Repairs &amp; Maintenance</b>		
504110 · Field Maintenance		3,833.01
504120 · Supplies	380.88	1,421.26
504130 · Maintenance		83.76
504140 · Vehicle/Equipment Repairs	865.27	2,223.23
<b>Total 504000 · Repairs &amp; Maintenance</b>	1,246.15	7,561.26
<b>505000 · Advertising</b>		148.00
<b>506000 · Utilities</b>		
<b>506100 · Electricity</b>		
506101 · Red Barn	29.35	146.25
506102 · PRA Office	143.43	841.98
506103 · E1	86.60	289.70
506104 · E2/Concessions	107.82	778.39
506106 · Hockey Rink/Concessions	40.11	219.09
506107 · Soccer Field	29.68	125.32
506108 · Camp Crockett	24.35	120.11
506109 · Performing Arts Stage	31.23	182.39
506110 · H5 Pressbox and Lights	65.30	425.08
506111 · Football / Concessions	154.19	628.61
506112 · Hoover Ridge Concessions	197.00	1,256.58
506113 · Farmers Market MOP	23.91	120.84
<b>Total 506100 · Electricity</b>	932.97	5,134.34
<b>506119 · Heating Services</b>		460.67
<b>506120 · Water &amp; Sewer</b>		
506121 · Portajohn Costs	1,130.00	5,983.92
<b>Total 506120 · Water &amp; Sewer</b>	1,130.00	5,983.92
<b>506130 · Telecommunications</b>		535.08
<b>Total 506000 · Utilities</b>	2,062.97	12,114.01
<b>508000 · Seminars &amp; Tuition</b>		703.53
<b>508100 · Affiliations/Dues</b>		185.00
<b>509000 · Office Supplies</b>	230.60	1,359.09
<b>509100 · Office Equipment</b>	79.90	771.45
<b>509300 · Subscriptions</b>	28.96	824.30
<b>509400 · Event Supplies</b>		474.31
<b>511000 · Fuel</b>		2,280.62
<b>512000 · Janitorial</b>	46.45	355.99
<b>513000 · Small Tools &amp; Equipment</b>		312.57

**Madison County Parks and Recreation Authority**  
**Statement of Activities**  
**November 2023**

	Nov 23	Jul - Nov 23
<b>514000 · Fees</b>		
514020 · Bank Fees		242.45
514030 · Credit Card Processing Fees	567.78	3,987.29
<b>Total 514000 · Fees</b>	567.78	4,229.74
<b>Total 500000 · Expenses--Operational</b>	26,029.16	137,554.67
<b>516000 · Capital Outlays</b>		
516100 · Tools & Equipment		
516105 · Robot Paint Machine		6,665.00
<b>Total 516100 · Tools &amp; Equipment</b>		6,665.00
516200 · Building/Infrastructure Dev		
516204 · Road Improvements		800.00
516212 · Park Improvements		3,019.70
<b>Total 516200 · Building/Infrastructure Dev</b>		3,819.70
<b>Total 516000 · Capital Outlays</b>		10,484.70
<b>517000 · Expenses--Programs</b>		
517010 · User Fee	969.55	8,461.36
517030 · Insurance - Youth Programs	3,424.00	8,451.50
517035 · Background Checks - Youth	636.55	1,017.73
517040 · Contractual Services		
517041 · Approved Instructors	440.00	43,262.76
517042 · Umpires and Referees	985.00	4,050.00
517043 · Driving Range		285.00
517044 · Special Event Contractor		633.75
<b>Total 517040 · Contractual Services</b>	1,425.00	48,231.51
517070 · Program Operational Expenses	730.02	9,467.11
517075 · All Star Operational Expense		206.58
517080 · Events		
517084 · Haunted Woods	1,572.01	2,381.64
517085 · S'mores with Santa	136.96	136.96
517088 · Youth Programs		
517088C · Park Activities	48.94	48.94
<b>Total 517088 · Youth Programs</b>	48.94	48.94
517089 · Fundraisers-Other		
517089A · Music in the Park		12,193.79
517089B · Movies in the Park	375.00	1,584.65
<b>Total 517089 · Fundraisers-Other</b>	375.00	13,778.44
<b>Total 517080 · Events</b>	2,132.91	16,345.98
517090 · Repairs & Maintenance		
517093 · Supplies	47.75	47.75
<b>Total 517090 · Repairs &amp; Maintenance</b>	47.75	47.75

## Madison County Parks and Recreation Authority

## Statement of Activities

November 2023

12/12/23

Accrual Basis

	Nov 23	Jul - Nov 23
517100 · Program Supplies	87.97	3,283.94
517110 · Trophies and Awards	1,027.38	1,576.74
517120 · Uniforms	2,091.61	7,892.51
517125 · All Star Uniforms		1,221.22
517130 · Concession Expense	116.33	17,083.20
517145 · Fan Gear Expenses		3,316.67
517160 · Materials & Supplies		350.00
517190 · League Registration Fees		1,875.00
517195 · Fundraising Expenses - Youth	10,476.00	10,976.00
<b>Total 517000 · Expenses--Programs</b>	<b>23,165.07</b>	<b>139,804.80</b>
<b>Total Expense</b>	<b>49,194.23</b>	<b>287,844.17</b>
<b>Net Ordinary Income</b>	<b>-19,547.69</b>	<b>148,699.88</b>
<b>Other Income/Expense</b>		
<b>Other Income</b>		
610000 · Transfers In	3,424.00	3,799.00
<b>Total Other Income</b>	<b>3,424.00</b>	<b>3,799.00</b>
<b>Other Expense</b>		
620000 · Transfers Out	780.00	2,820.00
<b>Total Other Expense</b>	<b>780.00</b>	<b>2,820.00</b>
<b>Net Other Income</b>	<b>2,644.00</b>	<b>979.00</b>
<b>Net Income</b>	<b>-16,903.69</b>	<b>149,678.88</b>

# Statement of Activities by Class

## November 2023

	Income	Expense	Other Income	Other Expense	Net Income
Adult Basketball	826.20	135.15	0.00	375.00	316.05
Adult Hockey	2,268.00	0.00	0.00	0.00	2,268.00
Camps/Clinics	3,251.76	7,667.80	3,424.00	0.00	-992.04
Carpenter Foundation	1,000.00	0.00	0.00	0.00	1,000.00
Driving Range	135.00	420.00	0.00	0.00	-285.00
Facility Rental	1,097.00	843.25	0.00	0.00	253.75
Children's Events	225.23	0.00	0.00	0.00	225.23
Haunted Woods	4,281.00	2,381.64	0.00	0.00	1,899.36
Movies in the Park	595.00	1,625.90	375.00	0.00	-655.90
Music in the Park	12,467.54	12,467.54	0.00	0.00	0.00
S'mores with Santa	0.00	136.96	0.00	0.00	-136.96
Wool and Wine Festival	0.00	0.00	0.00	0.00	0.00
<b>Total Fundraising Events</b>	<b>17,568.77</b>	<b>16,612.04</b>	<b>375.00</b>	<b>0.00</b>	<b>1,331.73</b>
Hockey Rink Relocation Project	15,340.92	0.00	0.00	0.00	15,340.92
Tree Memorial Program	633.30	0.00	0.00	0.00	633.30
Youth Scholarship Fund	2,356.11	0.00	0.00	2,070.00	286.11
Hoover Ridge Donations - Other	36,140.33	0.00	0.00	0.00	36,140.33
<b>Total Hoover Ridge Donations</b>	<b>39,129.74</b>	<b>0.00</b>	<b>0.00</b>	<b>2,070.00</b>	<b>37,059.74</b>
Hoover Ridge Summer Camp	29,496.92	45,111.80	0.00	0.00	-15,614.88
Park Activities	1,936.40	738.50	0.00	0.00	1,197.90
Playground Project	13,773.36	0.00	0.00	0.00	13,773.36
Baseball Sign Account	2,506.14	0.00	0.00	0.00	2,506.14
Sign Programs - Varsity H5	186.45	146.96	0.00	0.00	39.49
Softball Sign Account	2,022.64	0.00	0.00	0.00	2,022.64
<b>Total Sign Programs</b>	<b>4,715.23</b>	<b>146.96</b>	<b>0.00</b>	<b>0.00</b>	<b>4,568.27</b>
Tour De Madison	1,000.00	0.00	0.00	0.00	1,000.00
User Fee	0.00	2,193.40	0.00	0.00	-2,193.40
Women's Volleyball	2,311.65	1,909.32	0.00	0.00	402.33
Baseball	15,762.28	6,093.88	0.00	0.00	9,668.40
Basketball	5,125.14	2,321.18	0.00	0.00	2,803.96
Cheerleading	6,601.22	4,786.03	0.00	375.00	1,440.19
Football	18,920.94	11,888.87	0.00	0.00	7,032.07
Football Cheer	1,534.61	0.00	0.00	0.00	1,534.61
Hockey	20,882.21	14,279.33	0.00	0.00	6,602.88
Soccer	26,101.18	17,120.26	0.00	0.00	8,980.92
Softball	27,370.70	8,464.13	0.00	0.00	18,906.57
Volleyball	366.87	311.50	0.00	0.00	55.37
Wrestling	3,320.97	554.80	0.00	0.00	2,766.17
<b>Total Youth</b>	<b>125,986.12</b>	<b>65,819.98</b>	<b>0.00</b>	<b>375.00</b>	<b>59,791.14</b>
<b>TOTAL</b>	<b>259,837.07</b>	<b>141,598.20</b>	<b>3,799.00</b>	<b>2,820.00</b>	<b>119,217.87</b>

**Madison County Parks and Recreation Authority**  
**Statement of Financial Position**  
As of November 30, 2023

	Nov 30, 23
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10000 · Union Bank and Trust	165,500.69
<b>Total Checking/Savings</b>	165,500.69
<b>Total Current Assets</b>	165,500.69
<b>Fixed Assets</b>	
<b>15000 · Capital Assets</b>	
15010 · Construction in Progress	42,059.54
15020 · Building Improvements	28,395.43
15030 · Equipment	79,033.26
15120 · Accum. Depr-Bldg Improvements	-1,419.77
15130 · Accum. Depr.-Equipment	-47,536.14
<b>Total 15000 · Capital Assets</b>	100,532.32
<b>Total Fixed Assets</b>	100,532.32
<b>TOTAL ASSETS</b>	<b>266,033.01</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20000 · Accounts Payable	1,726.49
<b>Total Accounts Payable</b>	1,726.49
<b>Other Current Liabilities</b>	
24000 · Payroll Liabilities	
24010 · Federal Withholding	104.00
24020 · FICA & Medicare Withholding	181.09
24030 · Virginia Withholding	102.00
24040 · VEC Withholding	133.94
24000 · Payroll Liabilities - Other	-1.20
<b>Total 24000 · Payroll Liabilities</b>	519.83
<b>Total Other Current Liabilities</b>	519.83
<b>Total Current Liabilities</b>	2,246.32
<b>Total Liabilities</b>	2,246.32
<b>Equity</b>	
31000 · Investment in Capital Assets	98,053.79
33000 · Unassigned Fund Balance	16,054.02
Net Income	149,678.88
<b>Total Equity</b>	263,786.69
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>266,033.01</b>

## PRA Proposed Budget FY 2024

	FY 23 Actual	FY 24 Budget	25 Budget Prelimin	Justification
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
410000 · Contribution from Madison Co	118,005	131,539	163,702	
410050 · County Employees - Contribution	211,710	222,279	227,096	COLA increase
410100 · Madison County School Fund	8,000	8,000	8,000	
410200 · Cares Act Funding		0	0	
<b>411000 · Donations</b>				
411010 · Hoover Ridge Pledge Payments	0	1,000	0	Playground Project/Youth Scholarship Funds
411011 · Carpenter Foundation Fund	0	2,492	0	Youth Scholarship Fund
411015 · Hoover Ridge Fund	0	2,134	0	Has own class
<b>Total 411000 · Donations</b>	<b>0</b>	<b>5,626</b>	<b>0</b>	
413000 · Brought forward from prior year	0	9,388	0	
419000 · Misc Income	42,261	0	0	
419200 · Gain on Sale of Fixed Assets	16,029	0	0	
<b>422000 · User Fee</b>				
422000 · User Fee - Other	22,708	22,700	24,000	
<b>Total 422000 · User Fee</b>	<b>22,708</b>	<b>22,700</b>	<b>24,000</b>	
<b>Total Income</b>	<b>418,713</b>	<b>399,532</b>	<b>422,798</b>	
<b>Gross Profit</b>	<b>418,713</b>	<b>399,532</b>	<b>422,798</b>	
<b>Expense</b>				
<b>500000 · Expenses--Operational</b>				
<b>501000 · Payroll Expenses</b>				
<b>501100 · Labor</b>				
501101 · Part-Time Custodian	1,414	4,013	3,750	
501102 · Part-Time Clerical	19,813	16,692	19,319	Increase from 20 hrs/week to 24 hrs/week
501103 · Part-Time Maintenance	16,716	18,596	19,196	COLA (Larry)
501105 · Facility Supervisor	10,204	11,267	11,452	COLA (all)
<b>Total 501100 · Labor</b>	<b>48,147</b>	<b>50,568</b>	<b>53,718</b>	
<b>501110 · Fringe</b>				
501111 · FICA and Medicare	3,673	3,868	4,109	
501112 · VEC Expense	45	804	802	

501113 · FUTA	8	8	8	
<b>Total 501110 · Fringe</b>	<b>3,726</b>	<b>4,680</b>	<b>4,919</b>	
<b>Total 501000 · Payroll Expenses</b>	<b>51,873</b>	<b>55,248</b>	<b>58,637</b>	
502000 · Leased Employees	211,710	222,213	227,096	COLA
503000 · Outside Services	2,889	4,476	4,476	
<b>504000 · Repairs &amp; Maintenance</b>				
504110 · Field Maintenance	7,022	10,500	10,500	
504120 · Supplies	7,359	5,000	5,000	
504130 · Maintenance	1,096	2,000	2,000	
504140 · Vehicle/Equipment Repairs	6,921	8,000	8,000	
<b>Total 504000 · Repairs &amp; Maintenance</b>	<b>22,398</b>	<b>25,500</b>	<b>25,500</b>	
505000 · Advertising	270	450	750	Increase advertising for Playground Proj.
<b>506000 · Utilities</b>				
<b>506100 · Electricity</b>				
506101 · Red Barn	356	380	436	
506102 · PRA Office	1,893	2,070	2,381	
506103 · E1	311	207	238	
506104 · E2/Concessions	1,113	1,610	1,852	
506106 · Hockey Rink/Concessions	779	598	900	
506107 · Soccer Field	309	316	364	
506108 · Camp Crockett	278	322	370	
506109 · Performing Arts Stage	612	495	600	
506110 · H5 Pressbox and Lights	1,173	1,150	1,323	
506111 · Football / Concessions	753	529	800	
506112 · Hoover Ridge Concessions	2,103	2,185	2,513	
506113 · Farmers Market MOP	276	290	334	
<b>Total 506100 · Electricity</b>	<b>9,956</b>	<b>10,151</b>	<b>12,109</b>	Increased usage for concessions
506119 · Heating Services	0	570	570	
<b>506120 · Water &amp; Sewer</b>				
506121 · Portajohn Costs	13,565	13,750	13,750	
<b>Total 506120 · Water &amp; Sewer</b>	<b>13,565</b>	<b>13,750</b>	<b>13,750</b>	
506130 · Telecommunications	1,366	1,370	1,370	
<b>Total 506000 · Utilities</b>	<b>24,887</b>	<b>25,841</b>	<b>27,799</b>	
<b>507000 · Insurance</b>				

507100 · Insurance - Vehicle	2,328	2,328	2,328	
507110 · Insurance - Property	4,980	469	469	
507120 · Insurance - General Liability	341	340	340	
507140 · Insurance - Public Officials	550	550	550	
507150 · Insurance - Crime	675	675	675	
507160 · Insurance--Equipment Breakdown	38	39	39	
507170 · Insurance-Inland Marine	144	144	144	
507190 · Dividend Credit	(90)	(70)	(70)	
<b>Total 507000 · Insurance</b>	<b>4,475</b>	<b>4,475</b>	<b>4,475</b>	
508000 · Seminars & Tuition	3,163	6,000	6,000	
508100 · Affiliations/Dues	713	640	700	
509000 · Office Supplies	7,146	8,400	8,400	
509100 · Office Equipment	2,411	3,000	3,000	
509200 · Meals and Entertainment	196	210	210	
509300 · Subscriptions	2,150	2,430	2,500	Added CANVA
509400 · Event Supplies	693	900	900	
510000 · Postal Service	410	450	450	
511000 · Fuel	7,895	9,000	9,000	
512000 · Janitorial	294	500	1,000	Concession stand supplies (year-round usage)
513000 · Small Tools & Equipment	341	1,000	1,000	
514000 · Fees				
514020 · Bank Fees	512	90	90	
514030 · Credit Card Processing Fees	2,323	2,750	3,000	Increased usage w/ CC purchases
514040 · Tax Filing	138	150	150	
<b>Total 514000 · Fees</b>		<b>2,990</b>	<b>3,240</b>	
<b>Total 500000 · Expenses--Operational</b>	<b>343,914</b>	<b>371,113</b>	<b>385,133</b>	
516000 · Capital Outlays				
516100 · Tools & Equipment				
516102 · Mower		0	0	
516103 · Mower Attachments		0	0	
516104 · UTV		0	0	
516105 · Robot Paint Machine	6,665	6,665	6,665	
516106 · Field Maintenance Equipment	9,300	0	0	
<b>Total 516100 · Tools &amp; Equipment</b>	<b>15,965</b>	<b>6,665</b>	<b>6,665</b>	



<b>516200 · Building/Infrastructure Dev</b>				
516202 · PRA Office Projects	2,426	3,000	3,000	
516204 · Road Improvements	450	2,000	2,000	
516205 · Driving Range	1,137	0	0	
<b>516210 · Concession Stand/Restroom</b>				
516210C · Site work, footings, ada walks	0	3,147	15,000	ADA Walkway #2
516210T · Concession Interior Supplies	2,999	0	0	
<b>Total 516210 · Concession Stand/Restroom</b>	<b>2,999</b>	<b>3,147</b>	<b>15,000</b>	
516212 · Park Improvements	13,527	9,000	9,000	Landscaping, painting, updates
516216 · Building Repairs and Maintenance	15,266	2,000	2,000	
516299 · Other	0	0	0	
<b>Total 516200 · Building/Infrastructure Dev</b>	<b>35,805</b>	<b>19,147</b>	<b>31,000</b>	
<b>Total 516000 · Capital Outlays</b>	<b>51,770</b>	<b>25,812</b>	<b>37,665</b>	
<b>Total Expense</b>	<b>395,684</b>	<b>396,925</b>	<b>422,798</b>	
<b>Net Ordinary Income</b>	<b>23,029</b>	<b>2,607</b>	<b>(0)</b>	
<b>Other Income/Expense</b>				
<b>Other Income</b>				
610000 · Transfers In		0	0	
<b>Total Other Income</b>		<b>0</b>	<b>0</b>	
<b>Other Expense</b>				
620000 · Transfers Out	6,180	0	0	
<b>Total Other Expense</b>	<b>6,180</b>	<b>0</b>	<b>0</b>	
<b>Net Other Income</b>	<b>6,180</b>	<b>0</b>	<b>0</b>	
<b>Net Income</b>	<b>16,849</b>	<b>2,607</b>	<b>(0)</b>	

Position	Name (current)	Current Pay Rate	COLA	Escalated Pay Rate	Straight Time			Overtime				Overtime Max Allocation	Fringe Benefits						Total Labor Cost	Max Overtime	
					ST Hrs / week	# of Weeks	Straight Time Labor Cost	Overtime Pay Rate	OT Hrs / week	# of Weeks	Overtime Labor Cost		7.65% FICA	2.57% Unemployment (on first 8K)	Health Insurance (Historical %)	Group Life Insurance (Historical %)	Workers Compensation (Historical %)	VRS (Historical %)			
County 71100 P&R	Operations Coordinator	Jerry Carpenter	27.56	3.2%	28.44	40.00	52	59,155.20	42.66	3.50	52	7,764.12	66,919.32							66,919.32	7,764.12
County 71100 P&R	Program Coordinator	Lindsay Von Herbulis	22.92	3.2%	23.65	40.00	52	49,192.00	35.48	3.00	52	5,534.88	54,726.88							54,726.88	5,534.88
County 71100 P&R	Maintenance - Full Time	Ira Smith	16.80	3.2%	17.34	40.00	52	36,067.20	26.01	-	-	-	36,067.20							36,067.20	-
		County Employee Benefits												13,742.00		32,800.00	2,246.00	4,806.00	15,789.00	69,383.00	

PRA OPERATIONS GENERAL FUND

PRA Operations General Fund	Admin Assistant/Bookkeeper	Kiara Cintron Diaz	15.00	3.2%	15.48	24.00	52	19,319.04	23.22	-	-	-	19,319.04	1,477.91	205.60	-	-	-	-	21,002.55	
PRA Operations General Fund	Maintenance - Part Time	Larry Davis	17.66	3.2%	18.23	27.00	39	19,196.19	27.35	-	-	-	19,196.19	1,468.51	205.60	-	-	-	-	20,870.30	
PRA Operations General Fund	Facility Supervisor - Part Time	Kaylan Boone	16.05	3.2%	16.56	12.00	16	3,179.52	24.84	-	-	-	3,179.52	243.23	81.71	-	-	-	-	3,504.46	
PRA Operations General Fund	Facility Supervisor - Part Time	Nicole Kiser	15.00	3.2%	15.48	10.00	16	2,476.80	23.22	-	-	-	2,476.80	189.48	63.65	-	-	-	-	2,729.93	
PRA Operations General Fund	Facility Supervisor - Part Time	Shirley Sipe	16.05	3.2%	16.56	10.00	35	5,796.00	24.84	-	-	-	5,796.00	443.39	148.96	-	-	-	-	6,388.35	
PRA Operations General Fund	Custodial - Part Time	Amanda Richards	15.00		15.00	5.00	50	3,750.00	22.50	-	-	-	3,750.00	286.88	96.38	-	-	-	-	4,133.26	

## Coach/Instructor Certificates

					Today's Date	12/31/2023		
Name	Programs	Active (Y/N)	Child Abuse/Neglect Certification Date	Child Abuse/Neglect Exp. Date	Concussion Certification Date	Concussion Exp. Date	Background Check	Background Check Exp. Date
S. Lindsay Von Herbulis	Instructor	Y	8/2/2022	8/1/2024	8/4/2023	8/3/2025	3/9/2023	3/8/2025
Alivia Brown	Coach	Y	12/10/2023	12/9/2025	8/22/2023	8/21/2025	11/21/2023	11/20/2025
Susan Alther	Coach	Y	11/5/2023	11/4/2025	8/16/2023	8/15/2025	11/21/2023	11/20/2025
Willow Alther	Coach	Y	11/17/2023	11/16/2025	11/17/2023	11/16/2025	11/21/2023	11/20/2025
Dana Berry	Coach	Y	11/12/2023	11/11/2025	11/12/2023	11/11/2025	11/21/2023	11/20/2025
Brandon Utz	Coach	Y	7/31/2022	7/30/2024	7/31/2022	7/30/2024	9/16/2022	9/15/2024
Drew Eanes	Coach	Y	9/12/2023	9/11/2025	8/31/2022	8/30/2024	3/9/2023	3/8/2025
Jamie Artale	Coach	Y	1/25/2022	1/25/2024	1/25/2022	1/25/2024	11/17/2023	11/16/2025
Ben Artale	Coach	Y	10/10/2023	10/9/2025	10/11/2023	10/10/2025	10/11/2023	10/10/2025
Lindsey Dame	Coach	Y	11/28/2022	11/27/2024	11/28/2022	11/27/2024	11/21/2023	11/20/2025
Kevin Ruffner	Coach	Y	11/12/2022	11/11/2024	11/12/2022	11/11/2024	10/5/2022	10/4/2024
Kevin Cottom	Coach	Y	6/15/2022	6/14/2024	6/17/2022	6/16/2024	11/21/2023	11/20/2025
Robert Mason	Coach	Y	11/15/2022	11/14/2024	11/15/2022	11/14/2024	11/16/2022	11/15/2024
Markus Slaughter	Coach	Y	12/19/2022	12/18/2024	12/19/2022	12/18/2024	11/17/2022	11/16/2024
Christopher Cowan	Coach	Y	11/27/2023	11/26/2025	11/29/2022	11/28/2024	11/27/2023	11/26/2025
Christopher Wingate	Coach	Y	11/29/2022	11/28/2024	11/29/2022	11/28/2024	11/21/2023	11/20/2025
Graham Davidson	Coach	Y	12/16/2022	12/15/2024	12/16/2022	12/15/2024	12/13/2022	12/12/2024
Chester Hull	Coach	Y	11/20/2023	11/19/2025	11/21/2023	11/20/2025	11/21/2023	11/20/2025
Kari Gaviria	Coach	Y	8/1/2023	7/31/2025	8/1/2023	7/31/2025	11/21/2023	11/20/2025
Jaisiah Warren	Coach	Y	11/4/2022	11/3/2024	11/4/2022	11/3/2024	11/27/2022	11/26/2024
Amy Arrington	Coach	Y	11/28/2022	11/27/2024	11/28/2022	11/27/2024	11/21/2023	11/20/2025
Josh Geer	Coach	Y	12/7/2022	12/6/2024	12/12/2022	12/11/2024	12/2/2022	12/1/2024
Ender Oktayuren	Coach	Y	1/4/2023	1/3/2025	1/4/2023	1/3/2025	12/11/2023	12/10/2025
Andrew Dojack	Coach	Y	9/1/2022	8/31/2024	9/1/2022	8/31/2024	11/29/2022	11/28/2024
Jimmy Prince	Coach	Y	3/8/2022	3/7/2024	3/8/2022	3/7/2024	11/29/2022	11/28/2024
Marcus Gray	Coach	Y	12/10/2023	12/9/2025	12/10/2023	12/9/2025	8/21/2023	8/20/2025
Farrah Gooding	Coach	Y	12/10/2022	12/9/2024	12/10/2022	12/9/2024	12/14/2022	12/13/2024
Jeremy Walker	Coach	Y	12/13/2022	12/12/2024	12/13/2022	12/12/2024	11/21/2023	11/20/2025
Deonte Hill	Coach	Y	12/21/2022	12/20/2024	12/27/2022	12/26/2024	1/4/2023	1/3/2025
Jamie Madigan	Coach	Y	12/11/2022	12/10/2024	12/12/2022	12/11/2024	12/19/2022	12/18/2024
Keith Gerhard	Coach	Y	1/2/2023	1/1/2025	1/4/2023	1/3/2025	12/22/2022	12/21/2024
David Kiser	Coach	Y	3/5/2023	3/4/2025	3/5/2023	3/4/2025	3/15/2023	3/14/2025
Josh Morris	Coach	Y	2/15/2023	2/14/2025	2/15/2023	2/14/2025	3/13/2023	3/12/2025
Betty-Jo Wynham	Coach	Y	3/13/2023	3/12/2025	12/12/2023	12/11/2025	3/14/2023	3/13/2025
Brian Tanner	Coach	Y	7/16/2023	7/15/2025	7/16/2023	7/15/2025	7/16/2023	7/15/2025
Josh Clatterbuck	Coach	Y	8/12/2023	8/11/2025	8/10/2023	8/9/2025	8/18/2023	8/17/2025
Michael Bedwell	Coach	Y	8/8/2023	8/7/2025	8/8/2023	8/7/2025	8/28/2023	8/27/2025
Rachel Miller	Coach	Y	8/25/2023	8/24/2025	8/25/2023	8/24/2025	8/28/2023	8/27/2025
Susan Apel	Coach	Y	8/16/2023	8/15/2025	8/16/2023	8/15/2025	8/18/2023	8/17/2025
Todd Wright	Coach	Y	9/12/2023	9/11/2025	8/20/2023	8/19/2025	8/19/2023	8/18/2025

**Coach/Instructor Certificates**

Coach/Instructor Certificates								
					Today's Date	12/31/2023		
Name	Programs	Active (Y/N)	Child Abuse/Neglect Certification Date	Child Abuse/Neglect Exp. Date	Concussion Certification Date	Concussion Exp. Date	Background Check	Background Check Exp. Date
Tommy Frazier	Coach	Y	7/30/2023	7/29/2025	8/22/2023	8/21/2025	11/17/2023	11/16/2025
Garrett Ross	Coach	Y	8/30/2023	8/29/2025	11/21/2023	11/20/2025	8/24/2023	8/23/2025