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| Purchase Order | Date: \_\_\_\_\_\_\_\_\_PO # \_\_\_\_\_\_\_ |
| Madison County Parks & Recreation AuthorityPO Box 435Madison, VA 22727540-308-1247mcparksrec@gmail.com | Vendor: |  | Ship To: |  |
| Requested by | Shipping Terms | Delivery Date |
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| Qty | Item # | Description | Job | Unit Price | Line Total |
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| Subtotal |  |
| Sales Tax |  |
| Total |  |
| 1. Please send two copies of your invoice.
2. Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.
3. Please notify us immediately if you are unable to ship as specified.
4. Send all correspondence to:

MCPRAPO Box 435Madison, VA 22727Phone 540-308-1247Email: mcparksrec@gmail.com |  |  |
| Authorized by | Date |
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