

Madison County Parks and Recreation

Agenda

October 11, 2023: 7:00pm

1	Call	to	order
1.	Cuii	10	Oluci

- II. Roll call
- III. Determination of a quorum
- IV. Public Comment
- V. Adoption of Minutes
- VI. Treasurer's Report
- VII. Building Committee Report
- VIII. Old Business
 - a. Youth Sports
 - i. Winter Registration open
 - b. Outdoor Recreation Center Project
 - i. Status update
 - c. Events
 - i. Movies In the Park
 - 1 HalloweenFest Lightyear
 - ii. Haunted Woods
 - iii. S'mores with Santa

IX. New Business

- a. Fundraiser Adult Prom Feb 17
- b. Naming Rights for Hoover Ridge
 - i. Considerations for the park/policy on naming
 - ii. HRORC proposal
- c. Facility Supervisors
- d. Emergency Action Plan
- X. Other Business
 - a. Around the Room
- XI. Public Comment
- XII. Adjournment



Madison County Parks and Recreation

Minutes

September 13, 2023: 7:00pm

- I. Call to order 7:09pm
- II. Roll call Clarissa Berry, Clay Jackson, Kendall Fears, Brian Tanner, Carty Yowell, Lindsay Von Herbulis, Jerry Carpenter, Nathan Carter. No Larry Helmick or Moonie Frazier
- III. Determination of a quorum we have a quorum
- IV. Public Comment none
- V. Adoption of Minutes
 - a. Motion to pass minutes Clay, second by Carty. Brian abstained. Motion passed.
- VI. Treasurer's Report
 - a. Just over \$9,000 moved to FY 24. In reviewing updated budget to reflect this, funds were allocated based on increased usage by the end of FY 23. Electricity increased, porta john cost increased, and credit card processing fees increased. Softball, baseball, and hockey are big on using credit cards. Funds spent from last year include the concession doors being fixed and on timer locks. Softball finished with over \$22,000. All sports doing well. Football taking off. Concession bathroom \$3140 to put in a handicap access. \$2000 for building repair/maintenance. \$51000 in concession sale. Basketball cheer soccer volleyball don't do concession. Credit card through active over \$100,000. 4600 in credit card processing fee last year. Clay moved to approve financial, Carty seconded. Approved.
- VII. Building Committee Report
 - a. Speed Bumps
 - i. Speed bumps were installed, people still getting used to them.
 - b. Signage
 - i. Installing rest of the signs around the park.
- VIII. Old Business
 - a. Youth Sports
 - i. Coach Lists
 - 1 Lindsay sent a message to all coaches what they need to turn in. baseball have some that need to be turned in. cheer has

everything. Motion to approve coaches that have all documentation, admin to pull coaches until documents are turned in made by Clay, Nathan seconded. Approved.

- b. Outdoor Recreation Center Project
 - i. Culpeper Wellness Foundation meeting
 - 1 Lindsay and Jerry went to Culpeper to talk to the Culpeper Wellness Foundation board and answer questions regarding the Outdoor Rec Center project. Funding done by December 2024. Sheri Landry wanted to know where the project stood financially. Support Hoover Ridge, Hockey, and Parks and Rec have \$160,000. Plow and Hearth gave us \$1500 in donations.
- c. Events
 - i. Movies In the Park
 - 1 Top Gun: Maverick September 22
 - a Originally scheduled in June but wind was too strong
 - 2 HalloweenFest Lightyear
 - a Starts in at 4 October 21
 - ii. Music in the Park Final
 - 1 Made about \$3900. Last day August 12. Skip Castro will come back in 2024.
 - iii. Haunted Woods
 - 1 October 28. Need all the help we can. Brian and Kendall will help.
- IX. New Business
 - a. Adjustments to budget to reflect FY 24
 - i. N/A
 - b. Winterization plans for H5, Concessions
 - i. High school softball needs to be winterized. Be done by November 1
- X. Other Business
 - a. Around the Room
 - i. Youth basketball commissioner and secretary stepped down. Still need to find secretary and treasurer. Brian Tanner said Jeremy Walker is Commissioner, Brian is Co-Commissioner. Marcus Gray, Sean Spain, Kevin Ruffner, Kaylan Boone, and Bradley Goulsby are also on the board. Nathan congratulated Jerry for Music in the Park. Flag football doing really well. Timing a little dicey with the game nights ending around 8:45/9:00pm. Handicap signs are needed for parking near silo. Figure out a solution that works with everyone. Jerry did the street festival. Has gotten so many compliments from so many people.
- XI. Public Comment
 - a. N/a
- XII. Adjournment
 - a. Motion to adjourn at 8:03 by Clay Jackson.

Madison County Parks and Recreation Authority Budget vs Actual-Operations only July through September 2023

	Jul - Sep 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income 410000 · Contribution from Madison Co 410050 · County Employees - Contribution 410100 · Madison County School Fund	32,885 55,570 0	131,539 222,279 8,000	(98,654) (166,709) (8,000)	25% 25% 0%
411000 · Donations 411010 · Hoover Ridge Pledge Payments 411011 · Carpenter Foundation Fund 411015 · Hoover Ridge Fund	0 0 0	1,000 2,492 2,134	(1,000) (2,492) (2,134)	0% 0% 0%
Total 411000 · Donations	0	5,626	(5,626)	0%
413000 · Brought forward from prior year 422000 · User Fee	9,385 5,583	9,388 22,700	(3) (17,117)	100% 25%
Total Income	103,422	399,532	(296,110)	26%
Gross Profit	103,422	399,532	(296,110)	26%
Expense 500000 · ExpensesOperational 501000 · Payroll Expenses 501100 · Labor				
501101 · Part-Time Custodian 501102 · Part-Time Clerical 501103 · Part-Time Maintenance 501105 · Facility Supervisor	1,000 2,981 2,509 28	4,013 16,692 18,596 11,267	(3,013) (13,711) (16,087) (11,239)	25% 18% 13% 0%
Total 501100 · Labor	6,518	50,568	(44,050)	13%
501110 · Fringe 501111 · FICA and Medicare 501112 · VEC Expense 501113 · FUTA	398 8 0	3,868 804 8	(3,470) (796) (8)	10% 1% 0%
Total 501110 · Fringe	406	4,680	(4,274)	9%
Total 501000 · Payroll Expenses	6,924	55,248	(48,324)	13%
502000 · Leased Employees	55,570	222,213	(166,643)	25%
503000 · Outside Services 504000 · Repairs & Maintenance 504110 · Field Maintenance 504120 · Supplies	207 1,986 884	4,476 10,500 5,000	(4,269) (8,514) (4,116)	5% 19% 18%
504130 · Maintenance 504140 · Vehicle/Equipment Repairs	84 1,153	2,000 8,000	(1,916) (6,847)	4% 14%
Total 504000 · Repairs & Maintenance	4,107	25,500	(21,393)	16%
505000 · Advertising 506000 · Utilities 506100 · Electricity	148	450	(302)	33%
506101 · Red Barn 506102 · PRA Office 506103 · E1 506104 · E2/Concessions	88 565 147 535 128	380 2,070 207 1,610 598	(292) (1,505) (60) (1,075)	23% 27% 71% 33% 21%
506106 · Hockey Rink/Concessions 506107 · Soccer Field 506108 · Camp Crockett 506109 · Performing Arts Stage 506110 · H5 Pressbox and Lights	72 72 111 306	316 320 495 1,150	(470) (244) (248) (384) (844)	23% 22% 22% 27%
506111 · Football / Concessions 506112 · Hoover Ridge Concessions 506113 · Farmers Market MOP	310 848 73	529 2,185 288	(219) (1,337) (215)	59% 39% 25%
Total 506100 · Electricity	3,253	10,148	(6,895)	32%
506119 · Heating Services	461	570	(109)	81%

Madison County Parks and Recreation Authority Budget vs Actual-Operations only July through September 2023

	Jul - Sep 23	Budget	\$ Over Budget	% of Budget
506120 · Water & Sewer 506121 · Portajohn Costs	3,724	13,750	(10,026)	27%
Total 506120 · Water & Sewer	3,724	13,750	(10,026)	27%
506130 · Telecommunications	421	1,370	(949)	31%
Total 506000 · Utilities	7,859	25,838	(17,979)	30%
507000 · Insurance				
507100 · Insurance - Vehicle	0	2,328	(2,328)	0%
507110 · Insurance - Property	0	469	(469)	0%
507120 · Insurance - General Liability	0	341	(341)	0%
507140 · Insurance - Public Officials 507150 · Insurance - Crime	0 0	550 675	(550) (675)	0% 0%
507160 · InsuranceEquipment Breakdown	0	38	(38)	0%
507170 · Insurance-Inland Marine	Õ	144	(144)	0%
507190 · Dividend Credit	0	(70)	70	0%
Total 507000 · Insurance	0	4,475	(4,475)	0%
508000 · Seminars & Tuition	178	6,000	(5,822)	3%
508100 · Affiliations/Dues	135	640	(505)	21%
509000 · Office Supplies	852	8,400	(7,548)	10%
509100 · Office Equipment	499	3,000	(2,501)	17%
509200 · Meals and Entertainment	0	210	(210)	0%
509300 · Subscriptions	604	2,430	(1,826)	25%
509400 · Event Supplies 510000 · Postal Service	513 0	900 450	(387)	57% 0%
510000 · Postal Service 511000 · Fuel	545	9,000	(450) (8,455)	6%
512000 · Janitorial	310	500	(190)	62%
513000 · Small Tools & Equipment	0	1,000	(1,000)	0%
514000 · Fees		,	(, ,	
514020 · Bank Fees	242	90	152	269%
514030 · Credit Card Processing Fees	1,268	2,750	(1,482)	46%
514040 · Tax Filing		150	(150)	0%
Total 514000 · Fees	1,510	2,990	(1,480)	51%
Total 500000 · ExpensesOperational	79,961	373,720	(293,759)	21%
516000 · Capital Outlays				
516100 · Tools & Equipment				
516105 · Robot Paint Machine	0	6,665	(6,665)	0%
516100 · Tools & Equipment - Other				
Total 516100 · Tools & Equipment	30	6,665	(6,635)	0%
516200 · Building/Infrastructure Dev	•	0.000	(0.000)	00/
516202 · PRA Office Projects	0	3,000	(3,000)	0%
516204 · Road Improvements 516210 · Concession Stand/Restroom	0	2,000	(2,000)	0%
516210C · Site work, footings, ada walks	0	3,147	(3,147)	0%
Total 516210 · Concession Stand/Restroom	0	3,147	(3,147)	0%
516212 · Park Improvements 516216 · Building Repairs and Maintenanc	1,820 	9,000 2,000	(7,180) (2,000)	20% 0%
Total 516200 · Building/Infrastructure Dev	1,820	19,147	(17,327)	10%
Total 516000 · Capital Outlays	1,850	25,812	(23,962)	7%
Total Expense	81,810	399,532	(317,722)	20%
Net Ordinary Income	21,612	0	21,612	100%
Net Income	21,612	0	21,612	100%

Madison County Parks and Recreation Authority Statement of Activities

	Sep 23	Jul - Sep 23
Ordinary Income/Expense		
Income		22 004 75
410000 · Contribution from Madison Co 410050 · County Employees - Contribution 411000 · Donations	18,523.25	32,884.75 55,569.75
411022 · Playground Project 411024 · Hockey Rink Relocation Project	2,114.00 1,096.00	3,715.00 1,096.00
411030 · Youth Programs 411032 · Youth Program - Specified		50.00
Total 411030 · Youth Programs		50.00
Total 411000 · Donations	3,210.00	4,861.00
412000 · Team Apparel Sales 412100 · Fan Gear	590.00	2,471.00
Total 412000 · Team Apparel Sales	590.00	2,471.00
413000 · Brought forward from prior year 414000 · Rentals		162,234.92
414100 · Picnic Shelter Rental 414110 · Facility/Field Rental	75.00 375.00	100.00 -693.00
Total 414000 · Rentals	450.00	-593.00
415000 · Fees 415100 · Program Registration 415103 · Program Registration Fees 415105 · Coach Registration	4,747.36	54,724.80 -3.28
Total 415100 · Program Registration	4,747.36	54,721.52
415000 · Fees - Other	-49.77	-49.77
Total 415000 · Fees	4,697.59	54,671.75
416000 · Concessions Sales	3,675.50	6,045.66
417000 · Events 417010 · Music in the Park 417011 · Movies in the Park	40.00	9,090.21 375.00
Total 417000 · Events	40.00	9,465.21
418000 · Team/Program Sponsorship 419000 · Misc Income		1,000.00
419100 · Fundraisers		1,441.50
Total 419000 · Misc Income		1,441.50
421000 · All Star Uniform Payments 422000 · User Fee		50.00
422010 · Driving Range 422000 · User Fee - Other	1,778.66	135.00 5,582.99
Total 422000 · User Fee	1,778.66	5,717.99
Total Income	32,965.00	335,820.53
Gross Profit	32,965.00	335,820.53

Madison County Parks and Recreation Authority Statement of Activities

Sep 23	Jul - Sep 23
100.00	4 000 00
	1,000.00
	2,981.25
The state of the s	2,508.75
28.00	28.00
3,090.50	6,518.00
205.84	398.32
2.96	7.68
208.80	406.00
3,299.30	6,924.00
18,523.25	55,569.75
	,
103.62	207.24
214.67	1,986.14
	883.70
7:54	83.76
20.65	1,152.92
	<u> </u>
243.20	4,106.52
	148.00
20.07	00.40
	88.10 564.67
	146.91
	534.61
	127.77
	71.73
	71.73
	111.37
	305.80
	309.80
	847.98
23.91	73.02
1,008.13	3,253.49
	460.67
1,130.00	3,723.92
1,130.00	3,723.92
113.87	421.15
2,252.00	7,859.23
178 13	178.13
	176.13
100.00	851.70
100 01	
133.21	499.12
133.21	604.49
133.21	
	400.00 1,590.00 1,072.50 28.00 3,090.50 205.84 2.96 208.80 3,299.30 18,523.25 103.62 214.67 7.94 20.65 243.26 29.07 196.63 10.53 152.98 45.42 23.91 23.91 23.91 35.80 76.94 95.73 293.30 23.91 1,008.13 1,130.00 1,130.00 113.87

Madison County Parks and Recreation Authority Statement of Activities

<u>_</u>	Sep 23	Jul - Sep 23
514000 · Fees 514020 · Bank Fees 514030 · Credit Card Processing Fees	20.87 394.64	242.45 3,010.94
Total 514000 · Fees	415.51	3,253.39
Total 500000 · ExpensesOperational	25,248.28	81,703.93
516000 · Capital Outlays 516100 · Tools & Equipment		29.90
516200 · Building/Infrastructure Dev 516212 · Park Improvements		1,819.70
Total 516200 · Building/Infrastructure Dev		1,819.70
Total 516000 · Capital Outlays		1,849.60
517000 · ExpensesPrograms 517010 · User Fee 517030 · Insurance - Youth Programs 517035 · Background Checks - Youth 517040 · Contractual Services	1,778.66 98.74	5,582.99 192.50 292.05
517041 · Approved Instructors 517042 · Umpires and Referees 517043 · Driving Range 517044 · Special Event Contractor	135.00	41,356.26 600.00 285.00 633.75
Total 517040 · Contractual Services	135.00	42,875.01
517070 · Program Operational Expenses 517075 · All Star Operational Expense 517080 · Events 517084 · Haunted Woods 517089 · Fundraisers-Other 517089A · Music in the Park	2,180.56 199.48	7,315.12 206.58 295.00 8,516.79
517089B · Movies in the Park		820.65
Total 517089 · Fundraisers-Other	199.48	9,337.44
Total 517080 · Events	199.48	9,632.44
517100 · Program Supplies 517110 · Trophies and Awards 517120 · Uniforms 517125 · All Star Uniforms 517130 · Concession Expense 517145 · Fan Gear Expenses 517160 · Materials & Supplies 517190 · League Registration Fees	163.48 1,020.00 1,307.21	3,181.49 343.16 4,429.22 1,221.22 13,163.38 -2,352.53 350.00 1,875.00
Total 517000 · ExpensesPrograms	6,883.13	88,307.63
Total Expense	32,131.41	171,861.16
Net Ordinary Income	833.59	163,959.37
Other Income/Expense Other Income		
610000 · Transfers In	375.00	375.00
Total Other Income	375.00	375.00

Madison County Parks and Recreation Authority Statement of Activities

	Sep 23	Jul - Sep 23
Other Expense 620000 · Transfers Out	465.00	2,040.00
Total Other Expense	465.00	2,040.00
Net Other Income	-90.00	-1,665.00
Net Income	743.59	162,294.37

Statement of Activities by Class September 2023

	Income	Expense	Other Income	Other Expense	Net Income
Adult Basketball	659.64	25.15	0.00	375.00	259.49
Adult Hockey	2,018.00	0.00	0.00	0.00	2,018.00
Camps/Clinics	2,244.60	1,456.35	0.00	0.00	788.25
Carpenter Foundation	1,000.00	0.00	0.00	0.00	1,000.00
Driving Range	135.00	420.00	0.00	0.00	-285.00
Facility Rental	1,147.00	593.25	0.00	0.00	553.75
Children's Events	225.23	0.00	0.00	0.00	225.23
Haunted Woods	0.00	295.00	0.00	0.00	-295.00
Movies in the Park	575.00	861.90	375.00	0.00	88.10
Music in the Park	12,467.54	8,790.54	0.00	0.00	3,677.00
Wool and Wine Festival	0.00	0.00	0.00	0.00	0.00
Total Fundraising Events	13,267.77	9,947.44	375.00	0.00	3,695.33
Hockey Rink Relocation Project	13,968.92	0.00	0.00	0.00	13,968.92
Tree Memorial Program	633.30	0.00	0.00	0.00	633.30
Youth Scholarship Fund	2,356.11	0.00	0.00	1,290.00	1,066.11
Hoover Ridge Donations - Other	36,140.33	0.00	0.00	0.00	36,140.33
Total Hoover Ridge Donations	39,129.74	0.00	0.00	1,290.00	37,839.74
Hoover Ridge Summer Camp	29,496.92	45,111.80	0.00	0.00	-15,614.88
Park Activities	1,936.40	675.08	0.00	0.00	1,261.32
Playground Project	13,743.36	0.00	0.00	0.00	13,743.36
Baseball Sign Account	2,506.14	0.00	0.00	0.00	2,506.14
Sign Programs - Varsity H5	186.45	146.96	0.00	0.00	39.49
Softball Sign Account	2,022.64	0.00	0.00	0.00	2,022.64
Total Sign Programs	4,715.23	146.96	0.00	0.00	4,568.27
Tour De Madison	1,000.00	0.00	0.00	0.00	1,000.00
User Fee	-49.77	1,743.19	0.00	0.00	-1,792.96
Women's Volleyball	2,115.09	946.04	0.00	0.00	1,169.05
Baseball	15,639.28	5,895.12	0.00	0.00	9,744.16
Basketball	1,082.18	10.71	0.00	0.00	1,071.47
Cheerleading	4,350.98	1,117.95	0.00	375.00	2,858.03
Football	12,634.43	6,903.09	0.00	0.00	5,731.34
Football Cheer	1,534.61	0.00	0.00	0.00	1,534.61
Hockey	15,096.55	513.48	0.00	0.00	14,583.07
Soccer	24,601.18	5,773.23	0.00	0.00	18,827.95
Softball	27,370.70	7,993.97	0.00	0.00	19,376.73
Volleyball	366.87	311.50	0.00	0.00	55.37
Wrestling	2,918.49	266.51	0.00	0.00	2,651.98
Total Youth	105,595.27	28,785.56	0.00	375.00	76,434.71
TOTAL	232,123.17	89,850.82	375.00	2,040.00	140,607.35

Madison County Parks and Recreation Authority Statement of Financial Position

As of September 30, 2023

Total Current Assets 175,468.65 Fixed Assets 175,468.65 Fixed Assets 42,059.54 15000 · Capital Assets 28,395.43 15020 · Building Improvements 28,395.43 15030 · Equipment 79,033.26 15120 · Accum. Depr-Bldg Improvements -1,419.77 15130 · Accum. DeprEquipment -47,536.14 Total 15000 · Capital Assets 100,532.32 TOTAL ASSETS 276,000.97 LIABILITIES & EQUITY Liabilities Current Liabilities 20000 · Accounts Payable -383.07 Total Accounts Payable -383.07 -383.07 Other Current Liabilities 24000 · Payroll Liabilities -48.00 24020 · FICA & Medicare Withholding -48.00 -211.95 24030 · Virginia Withholding 107.00 -24040 · VEC Withholding 136.01 24000 · Payroll Liabilities - Other -1.20 -1.20		Sep 30, 23
Checking/Savings 10000 · Union Bank and Trust 175,468.66 Total Checking/Savings 175,468.66 Total Current Assets 175,468.66 Fixed Assets 15000 · Capital Assets 15010 · Construction in Progress 42,059.54 15020 · Building Improvements 28,395.43 15030 · Equipment 79,033.26 15120 · Accum. Depr-Bldg Improvements -1,419.77 15130 · Accum. DeprEquipment -47,536.14 Total 15000 · Capital Assets 100,532.32 Total Fixed Assets 100,532.32 TOTAL ASSETS 276,000.97 LIABILITIES & EQUITY Liabilities Current Liabilities -383.07 Total Accounts Payable -383.07 Total Accounts Payable -383.07 Other Current Liabilities -4000 · Payroll Liabilities 24000 · Payroll Liabilities -48.00 24020 · FICA & Medicare Withholding -41.95 24030 · Virginia Withholding 107.00 24040 · Payroll Liabilities - Other -1.20	ASSETS	
Total Checking/Savings		
Total Current Assets		175,468.65
Fixed Assets 15000 · Capital Assets 15000 · Construction in Progress 42,059.54 15020 · Building Improvements 28,395.43 15030 · Equipment 79,033.26 15120 · Accum. Depr-Bldg Improvements -1,419.77 15130 · Accum. DeprEquipment -47,536.14 Total 15000 · Capital Assets 100,532.32 Total Fixed Assets 100,532.32 Total Fixed Assets 100,532.32 Total Fixed Assets 276,000.97 Total Accounts Payable 20000 · Accounts Payable -383.07 Total Accounts Payable -383.07	Total Checking/Savings	175,468.65
15000 · Capital Assets 42,059.54 15010 · Construction in Progress 42,059.54 15020 · Building Improvements 28,395.43 15030 · Equipment 79,033.26 15120 · Accum. Depr-Bldg Improvements -1,419.77 15130 · Accum. DeprEquipment -47,536.14 Total 15000 · Capital Assets 100,532.32 TOTAL ASSETS 276,000.97 LIABILITIES & EQUITY Liabilities Current Liabilities 20000 · Accounts Payable 20000 · Accounts Payable -383.07 Other Current Liabilities 24000 · Payroll Liabilities 24010 · Federal Withholding -48.00 24020 · FICA & Medicare Withholding -211.95 24030 · Virginia Withholding 107.00 24040 · VEC Withholding 136.01 24000 · Payroll Liabilities - Other -1.20	Total Current Assets	175,468.65
Total Fixed Assets 100,532.32 TOTAL ASSETS 276,000.97 LIABILITIES & EQUITY Liabilities Current Liabilities Accounts Payable 20000 · Accounts Payable -383.07 Total Accounts Payable -383.07 Other Current Liabilities 24000 · Payroll Liabilities 24010 · Federal Withholding -48.00 24020 · FICA & Medicare Withholding -211.95 24030 · Virginia Withholding 107.00 24040 · VEC Withholding 136.01 24000 · Payroll Liabilities - Other -1.20	15000 · Capital Assets 15010 · Construction in Progress 15020 · Building Improvements 15030 · Equipment 15120 · Accum. Depr-Bldg Improvements	28,395.43 79,033.26 -1,419.77
TOTAL ASSETS 276,000.97 LIABILITIES & EQUITY Liabilities Current Liabilities Accounts Payable 20000 · Accounts Payable -383.07 Total Accounts Payable Current Liabilities 24000 · Payroll Liabilities 24010 · Federal Withholding -48.00 24020 · FICA & Medicare Withholding -211.95 24030 · Virginia Withholding -4040 · VEC Withholding -1.20	Total 15000 · Capital Assets	100,532.32
LIABILITIES & EQUITY Liabilities Current Liabilities Accounts Payable 20000 · Accounts Payable -383.07 Total Accounts Payable -383.07 Other Current Liabilities 24000 · Payroll Liabilities 24010 · Federal Withholding -24020 · FICA & Medicare Withholding 24030 · Virginia Withholding 107.00 24040 · VEC Withholding 136.01 24000 · Payroll Liabilities - Other -1.20	Total Fixed Assets	100,532.32
Liabilities Current Liabilities Accounts Payable -383.07 Total Accounts Payable -383.07 Other Current Liabilities -383.07 24000 · Payroll Liabilities -48.00 24010 · Federal Withholding -211.95 24030 · Virginia Withholding 107.00 24040 · VEC Withholding 136.01 24000 · Payroll Liabilities - Other -1.20	TOTAL ASSETS	276,000.97
Other Current Liabilities 24000 · Payroll Liabilities 24010 · Federal Withholding 24020 · FICA & Medicare Withholding 24030 · Virginia Withholding 107.00 24040 · VEC Withholding 136.01 24000 · Payroll Liabilities - Other -1.20	Liabilities Current Liabilities Accounts Payable	-383.07
24000 · Payroll Liabilities -48.00 24010 · Federal Withholding -48.00 24020 · FICA & Medicare Withholding -211.95 24030 · Virginia Withholding 107.00 24040 · VEC Withholding 136.01 24000 · Payroll Liabilities - Other -1.20	Total Accounts Payable	-383.07
Total 24000 · Payroll Liabilities -18 14	24000 · Payroll Liabilities 24010 · Federal Withholding 24020 · FICA & Medicare Withholding 24030 · Virginia Withholding 24040 · VEC Withholding	-211.95 107.00 136.01
	Total 24000 · Payroll Liabilities	-18.14
Total Other Current Liabilities -18.14	Total Other Current Liabilities	-18.14
Total Current Liabilities -401.2	Total Current Liabilities	-401.21
Total Liabilities -401.2	Total Liabilities	-401.21
33000 · Unassigned Fund Balance 16,054.02	31000 · Investment in Capital Assets 33000 · Unassigned Fund Balance	98,053.79 16,054.02 162,294.37
Total Equity 276,402.18	Total Equity	276,402.18
TOTAL LIABILITIES & EQUITY 276,000.97	TOTAL LIABILITIES & EQUITY	276,000.97



Madison County Parks and Recreation

Adult Prom Fundraiser Proposal Saturday, February 17, 2024

Madison Parks and Recreation and Support Hoover Ridge, Inc. would like to host a joint fundraiser for the Hoover Ridge Outdoor Recreation Center. The theme for this event would be "Adult Prom".

Public Event Details:

- When: Saturday, February 17, from 7:00pm 10:00pm
- Where: Renback Barn
- Who: Guests must be 21 and older, limited to 200 guests
- Cost: \$100 per person
 - Tickets purchased online only
 - o Ticket includes food, music, and drinks

Fundraiser Details:

- Selling out the event would bring in \$20,000 in ticket sales alone
 - o Each member of both organizations should secure 10 guests to attend the event
- David and Katelyn Falk are donating a night at Renback to our 501(c)3 non-profit,
 Support Hoover Ridge, Inc., saving over \$4000 in rental fees
- Blue Cut Media, Inc. will MC the event for \$250.00
- Over the Top Chef will cater the event we create budget and select from a list of items (current list is \$3,325 with food/dessert selections)
- We create the budget for beverages and include sodas, water, beer, wine, and two
 mixed drink options from pre-made mix. Any extra can be used for Music in the Park
 events, or even the wine festival, if appropriate.
- MCPRA staff will purchase decorations and guest "Party Favors"
- Support Hoover Ridge, Inc. members are responsible for Silent Auction item
- Other fundraiser options:
 - o Sell tables for \$1000 (includes 8 tickets) limit to 5 or 6 tables
 - o 50/50 raffle
 - Live auction big item

Responsibilities:

- All Members:
 - Sell 10 guest tickets

- o Set up and/or clean up
- SHR Members:
 - o Silent Auction Items
- MCRPA Staff:
 - o Venue
 - o Music
 - o Food
 - o Beverages
 - o Purchase Decorations/Build Decorations
 - o Purchase Guest Gifts
 - Set up tickets
- MCPRA Board
- Additional Jobs
 - o Tickets Scanners (2)
 - o Bartenders (2)
 - o Silent Auction on-site management (1)
 - o Parking ? (1)
 - o Food Staff (is this something OTTC supplies?) min 2
 - o Logistics (2)
 - o Decorations (as many as we can get)
 - o On-site maintenance (trash, spills, etc)

Naming Opportunities

We are offering the opportunity for several areas of our new recreation center to be named. Each area will hold naming rights for a period of 10 years. All gifts will be publicly acknowledged unless the donor wishes to remain anonymous.

Smaller donations are welcomed.

10-Year Naming:

Splash Pad	\$500,000
Playground	\$450,000
 Structures 	• \$200,000
• Surfacing	• \$250,000
Roller Hockey Rink	\$400,000
Rink (minus flooring)	• \$250,000
Rink flooring	• \$150,000
Basketball Court	\$100,000
Tennis (1)	\$100,000
or Pickleball Courts (4)	\$25,000 (4)
Concession Stand	\$150,000
Pavilion	\$50,000