

Parks and Recreation Authority

Agenda

April 15 2019: 7:30pm

- I. Call to order: the meeting was called to order at 7:30pm by Danny Crigler
- II. Roll call:

Gail, Joyce Gentry, Brett Titman, Kimberly Mc Daniel, Thomas Mc Daniel JR, Jonathon Weakly, Moonie Frasier, Danny Crigler, Nathan, Jerry Carpenter, Lindsay Von Herbilus, Carty Yowell, Dave Sisson, Connie Deatherage, Kendall, Eddie Backe, Clay Jackson showed up late. Guy in the left, back row.
- III. Determination of a quorum: We have a quorum
- IV. Public Comment: Thomas Mc Daniel, wants to come back to play football, with Culpeper League, They accept up to 13 yrs old, no weight limit, Jerry said he thought it was a good move. Lindsay asked if he had talked to Teresa Mcintosh. He said that he had. Lindsay is concerned because Madison youth cheer was not able to cheer because of the Shenandoah valley rules. Lindsay wants them to let cheer to come back. Kimberly said it won't solve all problems but it will be better. Danny said if this is what they want to do and the cheer will be able to cheer it is a good move. Jonathon said that coming back to Madison would allow the kids to play local. We are more evenly matched with Culpeper. The youth is so far advanced in the Valley that we can't compete very well. Thomas talked with Culpeper and we are on their schedule and they work well together. Danny said that they have our blessing. Rappahannock will be knocking on their door too. The McDaniel's along with Eddie Backe left after public comment.

Gail said the baseball is doing well. Opening day, has been rained out the last two Fridays. Losing roughly \$1,500.00 in concession. Saturdays are going well and the week is OK for sales. Do not need Lindsay to go to Costco for a few weeks. Mike Isenberg has a huge collection of baseballs that he would donate, for a raffle.

Moonie said there were a few concerns regarding concessions as far as trash goes. Gail said they are going to do a dumpster again. Jerry said they need a truck there for trash. Gail is aware of the trash issue and Matt has dealt with it.
- V. Adoption of Minutes: Mitch Clark needs to be changed to Mitch Dickey per Kendall. Connie moved we adopt the minutes Clay seconded it. Unanimously approved
- VI. Adoption of Treasurer Report Lindsay: budget verses actual. Part time custodian may run over budget because of SQBA are using the gyms more hours. Payroll just came in for the county for the quarter and is not in the report yet. Lindsay asked for questions... American legion ran up the utility because the lights were on for a long time. No comments

Capital improvements: nothing has changed with the concession stand but the concrete for the stage is done as well as a HC parking spot. Lindsay asked for questions. We are still getting donations for the H5.

Statement of activities: pledge payment needs to move to operations that is pending between Lindsay and Carty. Asked for questions on the financial documents. Carty said it is not too early to do a projection as to where we will be in the next three months. Carty took the 99k in kind leaving 43k and asked if we could finish the work for that. We need to rough in how much more we will need to finish. If it overruns greatly, it will get out of hand. Lindsay said we need a new project manager and figure out what is left and what it will cost. We will know more after (Madison Day May 4th.) Moonie said they met at the field last week and they are working to put the work day together. Moonie said the stage will be wrapped up hopefully as well and Danny will get with him on it. Lindsay said we replaced Bretts computer. Jerry said he needs to update his computer. Clay asked

about the concession stand and asked Moonie to figure out how it will be trimmed and how it will be finished. Moonie said Tim wants 10 items to do at the park on Madison day. Jerry said the next thing is to pour concrete aprons around the stage. Clay asked if we are going to need any extra money. Lindsay said we can carry this over into the next quarter plus they are working to get donations. Clay said the other project is H5 when it pertains to the ramp and the asphalt. With the lights we need to figure out where we will pull money. Carty said to pull the money from the concession and put it in FY20.

Carty wants Jerry Lindsay, Moonie and Clay have a meeting to see where to move the money around and see where we are financially.

Danny asked if Carty had anything else and he said that is all.

H5 is at the budgeted limit.

Danny said that 43K is a good number and that we should be realistic about expenses.

Asked for any more discussion. Nathan moved to approve the financials, Moonie second. Passed unanimously.

VII. Old Business

a. Facility/Project Status Report

- i. Concession Stand - Danny asked if there was anything else to discuss. Danny said the condensate drain was figured out. Moonie asked about the retaining wall. Moonie said that we need to remark utilities. Danny asked Jerry to mark utilities
- ii. H5- Jerry H5 dugouts cement is poured poles are up and hope to get the roof on this weekend. Dug all of the drain pipelines. Dug for the sewer pump. After that final grade, crush and run, then asphalt. Press box soffit work is done. HC RAMP IS POURED RAILS ARE INSTALLED. All was donated. Materials were paid for. High school team will practice Wednesday. Net is up between press box and back stop. Checked prices for heating and air for the building. Rock work was donated by Jeff Ciancotti. It is beautiful. Clay asked if there would be a game there this year. The lighting company wants to fly a drone for advertisement. Nathan asked when the last game is. Clay said we might be able to have the last game of the season at H5. MWP donated materials for dugouts, pressbox. They asked if they could put a small plaque on the primary school side in memory of Caitlin ????. Clay asked if we would be giving recognition to all that have donated. Danny asked for any more on H5... nothing
- iii. Stage – Nathan asked if the stage could be finished before Wool and Wine. Danny said he will use the smart board to face the microlam. The metal in the soffit needs to be done. Danny said we need to buy some more materials. Danny said whoever goes out there we can bring out what we have and try to utilize it and make sure it matches. The HC parking is done. Hopefully it will be done before the Worx concert.
- iv. Danny said we need to have a building project committee meeting before Madison day so it can be planned out on what we need to do so we have enough materials and things. Do a scope of work on each group to figure all of it. Moonie said leave the upstairs unfinished on the concession. Moonie said people will be out there to figure out things ahead of time. Clay said there's over 500 people signed up.

b. Football League Discussion (please discuss during public comment) Already discussed

- c. Wool and Wine Festival - Lindsay festival in less than 2 weeks early bird is low. Last year we had more tickets sold. They are waiting on the weather. It is the April 27th. Early bird tickets end on Sunday. We do have a second area for the sheepdog trials which is great! Pro's and non-pros. There's a bounce house and kids activities, supervised kid area. Sheep dog thing is well over 100 dogs said Jerry. Last time they had this many dogs was at the National

Competition. Can we advertise on Virginia Living. Danny asked for anything else on Wool and Wine. Lindsay asked that everyone attend to help out.

- d. Event Updates All festival permits are approved hops fest if approved. Jerry said a barbeque cook-off. Lindsay asked if there needed to be board approval for each movie, family night? Danny said no. Tour de-madison is coming next month. If anyone has experience with races. Kendall asked what she is looking for and they will talk about it later. Danny asked if Devon or Mr. Young could help. Clay asked why Lindsay wasn't talking to Cathy McGhee about getting help. Do they need any liability coverage? Lindsay said they can do it thru their racing league.
- e. Summer camp: 19 participants and 44 registrations so there are multiple camps. She has a lot of spaces to fill and are meeting with the special ed teacher tomorrow. Could accept 1 to 2 kids a week. Since she is licensed, they could do more special ed. It is a group we do not serve yet.

VIII. New Business

- a. Madison Youth Soccer Coaches List for approval: Lindsay said there are two pages. Passed the listings around of the coaches. There are: 24 coaches for approval. Clay moved the list approved pending background investigation Nathan seconded it passed unanimously.
- b. Kendall brought up the football coach listing and we do not have an update. Lindsay said she would get with Thomas about that after the festival.
- c. Soccer Field Renovation – Danny said the large field in the back with lights was built when the park was built and was set up so that the crown is in both directions. When they put up the lights up they are at the downhill slope of the field. Talked to Matt Harder who builds fields and looked at it and should only have 1.25% grade and ours has 10%. Bruce parker the Soccer coach would like to get enough donations to fix the grade. The support Hoover Ridge non-profit is holding us back and Danny asked Carty to see if we could start getting the non-profit in place so that it would be more attractive to donors. Danny said with irrigation and other things it would be about 20k. They want Bermuda grass. Danny asked if Bruce had anything else on the subject and he wants to get moving . But need funding and things.
- d. Clay asked Carty how the 501C3 was going. Mr. Dean says he needs to file the 9-90's some other documents along with the others. Kendall asked if this was the only field that needed work. Danny said it is the only field for older players. The other fields don't need work like this field and teams are refusing to play on it. Danny said is hoping to get funding. The job will be done professionally by a guy who does a lot of fields. Clay asked Carty what the time line was on the 503C1. Carty said the forms are due in May. Danny said that the board would need to approve the work just to get started. Jonathon asked how many costs would be required. We have 2 bids so far and need another. Verbal bids will work up to 10 then it goes out to public RFP. Clay said to file for permits first. Jerry said he will check with Matt about how to get things started.
- e. Clay asked that while Bruce was here if he could map out the underground utilities. Lindsay asked if parks and rec needed to approve anything and asked if parks and rec would have to pay anything. Bruce said may need to kick in 1500 dollars for the engineer and maybe that could come out of the soccer budget. Danny wants to use private donations. Danny said to table it until the may meeting.

IX. Other Business: Danny asked for any other business. None

X. Public Comment Gail: discussion about the 501c3 she thought it is up an functioning. She asked what the problem is and Carty said it is the chair who isn't interested in participating further. Carty is working to get it in order. Carty said the Eddie Dean will send them to us. She commented about the concession stand and she asked is there any sort of transition from that? Danny said that Moonie and he were involved in it and there were things that were talked about and a few miscommunications. She said that we need a Marketing campaign for parks and rec. Moonie hopes

that May 4th will help with exposure. Lindsay asked if emails were sent thru the county. She will double check to make sure the emails went through.

- XI. Danny asked for more public commend
- XII. Adjournment – Nathan moved to adjourn. Moonie seconded it passed unanimously. **I forgot to document the time! Sorry.**