

## Parks and Recreation Authority

### Agenda

June 17 2019: 7:30pm

- I. Call to order at 7:34
- II. Roll call: Dave Sisson, Danny Crigler, Nathan Carter, Moonie Frazier, Jerry Carpenter, Lindsay Von Herbulis, Clay Jackson, Brett Titman, Jonathon Weakley, Becky Hurt, Gail Helmick, Carty Yowell, Sandra Powell, Joyce Gentry, Connie Deatherage
- III. Determination of a quorum: We have a quorum
- IV. Public Comment:

Danny asked for public comment: Gail said that the last meeting said that they had a good season and the concession stand brought in 15k, profit is 7,200.00. Numbers were 2k above last year. Danny said that they were doubling their money. Bumped up pricing on a few things in order to have everything ending in a zero. Bumped up sponsorships because expenses were greater. Did a cost analysis and took everything down to what it would cost to sell a hotdog.

They have two All Star Teams.

Gail suggested that Lindsay talk about the sports meeting, on the 30<sup>th</sup>. Great meeting with good attendance and had all sports in one room talking, sharing ideas and problem solving. Lindsay said it would happen twice a year. May and possibly November. Jerry said they have tried to have that happen for years. Thanked them for having it.
- V. Adoption of Minutes... Danny asked for corrections on the minutes. Clay moved to approve minutes as drafted. Nathan seconded. Passed unanimously.
- VI. Adoption of Treasurer Report: Lindsay said we would be right at the line on budget vs actual. Still have operations expenses coming up. Talked about the cost for portajohns. It is roughly 1k a month. We get them at a good price and they take good care of them. Jerry said a few of them could be taken away or moved. Danny commented that we have only used 700.00 on small tools and equipment. Lindsay said that they have shuffled a few things around. Clay moved to approve, Nathan seconded. Passed unanimously. Report was adopted.
- VII. Old Business
  - a. Facility/Project Status Report
    - i. Concession Stand: Moonie reported he has talked to pastor Tim to get it wrapped up. He said it would be 35k – 40k to finish. The sewer is the biggest thing and HC accessibility. Electrical contractor to come in soon and insulator is waiting. Next week the locks will be put on the doors. Project was moving faster than thought and are doing a good job with donating all of the labor. Tim wants to build his own countertop and have someone finish the drywall. Danny found a 3-compartment sink for 100.00. They can finish up the stub-outs. They will be on

target. Tim wanted to know if there would be asphalt for walkway or concrete. Danny said electrical line is moved. Clay asked what the timeline is. Moonie said it could get finished by spring of next year. He is hoping for the end of October this year.

- ii. H5: Jerry said that someone came in and did an estimate. Gravel is down, asphalt pad is down around bleachers. Jeff Cianciotti came in and put in the retaining walls. Mr. Hamilton is coming in for the heating and air for the building. Have received a 5k donation for that. Have not received the check yet. Volunteers are building the dugouts. That's all for now. Jeff will let us use the skid loader in order to get the grade on the ramp.
  - iii. Stage: Jerry said that Moonie just put in a 220V, 50 amp circuit. Lindsay suggested that the outlets be put in before the final finish of the stage.
  - iv. Jerry wanted to talk about the Carpenter pavilion, fix parking and fix the floor. Two options that Jerry is getting pricing on. Bust up concrete or put pavers on it in sand. Lindsay said there's money in that budget. 8k that could be used to fix it. Clay said that it is expensive and we have multiple projects going on. Danny said to get the three done down to 98%. Subject is tabled.
- b. Wool and Wine Festival: Lindsay said we made 1,937.00. Which was better than last year.
  - c. Summer Camp Safety Plan, Staff Members: Lindsay said they go to Graves and go to the spray park in Culpeper twice. Thursdays they go do a Planetarium at JMU. First trip to Graves forgot to apply sunscreen and parents weren't happy. Having a good time with a good staff. Did a live video of the rocket launch. Jerry said it is a great asset for the county. 17 registered last week, 20 this week and 26 next week. Brett and Lindsay both work 7am to 8am shifts.
  - d. Music in the Park: first one. Everyone did a great job. It is down to putting up the fence and getting the tables and signs up until around 5pm. Best event we've had. Need another credit card scanner. Good event with great weather. There were 200 presale tickets. Sold 300 tickets. Band said they liked our spot better than Culpeper. Danny said it gave the park good exposure. Made roughly 4-5k on it. Need to do something better on the HC parking. Brett said there were a lot of families there and the kids area was packed. Burnt ends had to cancel and could not come because they had a smoker malfunction. We only had one food truck. We relied on Catch the Chef who did a great job. The Ice cream truck left early. We should not invite them back. They were upset because it was a non-smoking event. Next event is July 5<sup>th</sup>.
  - e. Farmer's Market Update: Shed is demolished. They are supposed to bring a small shed tomorrow. Same color as the existing buildings. Discussed the tent. Codes and existing signs are not a big deal. Jerry needs to come up with a map on where to place the tent. Clay said it is great however putting up a tent for 6 months seems like a strange idea. Carty said they went to the market for years and each farmer had their own tent. Moonie asked if we could place the tent in a different spot. A different location was discussed. Clay ask we could meet with them and come up with a viable plan. Connie mentioned that the tent is very large and that the farmer's market has historically downsized thru the

years at least when she was a master gardener. Moonie said the building committee should speak with them. Jerry said that we need to speak with them about the tent. Possibly Build a small structure. Danny said to get with them and do a walk-around and come up with some different ideas.

VIII. New Business

- a. FY 2020-2021 Projects: Futuristic projects. Lindsay wants to redo our vision. Maybe having a Festival geared toward an improvement project. Danny said that now that we have some structures we need to come up with a plan. Jerry suggested a playground for the kids. Moonie said that a person he knows is willing to donate material and labor to do surfaces for a play ground. Come up with a master plan. Danny said if we can meet and go around the facility advertise the meeting and ask for public comment. Issue with vandalism at the park was discussed. Crocket pavilion lights were vandalized. Lightbulbs were stolen. Bench by the camp is missing and was burned. The fire pit was kicked in near the stage. Moonie's tractor: they tried to hot wire it and filled the gas tank with water. Jerry said we might be able to get a security system. Lindsay said that there could be an alarm. Place cameras at the entrance to narrow down those coming into the park. Jonathon asked if a game camera could be used and place a good camera at the entrance. That was probably our best option. Lindsay talked to Rodney Seal and Sheriff Weaver. They go in at midnight and closes the gate and then opens it in the morning. Clay thought that Jonathon's suggestion would work probably the best. Putting up a security sign and cameras needs to be done promptly. Jerry asked the board if he can take his overtime and add to his salary. Jerry does administration work. Danny said that Jerry is the parks and rec director. Clay said that we have had that discussion. Danny said it is something to look into. Movie in the park on Friday. Mary Poppins. Family movie night.

IX. Other Business:

- X. Public Comment: Mrs. Gentry has questions on the concession stand. Asked: **how much work is needed on the outside?** Moonie responded with upper siding. **Has anything been done on the inside since May 4<sup>th</sup>?** Yes plumbing and ductwork, met with electrician, met with insulator. Depending on contractors to do the trades on the inside and the church will complete the finish work. Hanging and finishing sheet rock will be done by a tradesman. **Do we have money earmarked to finish the softball field?** Yes, heating and air will be done by a tradesman. It is not a funding issue it is getting things coordinated. Jonathon made a point to say that there is a lot of volunteerism to get things done. Danny said that the sewage pumps were bought from commonwealth in Ashland and they held them until they were needed and the warranty does not start until they were installed. **Mrs. Gentry asked if someone has helped write the grants?** Lindsay said yes. No more public comment
- XI. Adjournment: Clay moved we adjourn, Moonie seconded it. Meeting closed at 8:57 pm.

Respectfully Submitted,  
Connie Deatherage