

## Parks and Recreation Authority

### Meeting Minutes

March 18, 2019: 7:30pm

- I. Call to order: Meeting started at: 7:32 by Vice Chairman Kendall Fears. Danny Crigler and Jonathon Weakley were absent.
- II. Roll call  
Walter Harris, Brett Titman, Clay Jackson, Lindsay Von Herbulis, Becky Hurt, Jerry Carpenter, Kendall Fears, Nathan Carter, Joyce Gentry, Tim Duggins, Carty Yowell, Dave Sisson, Gail Helmick, Moonie Frazier, Connie Deatherage, Mitch Dickey
- III. Determination of a quorum: We have a quorum
- IV. Public Comment :  
Tim Duggins passed out Madison Day Information from Karen Coppage. Trying to facilitate help to elderly and community projects within Madison County. Moonie and Tim will work on trying to finish the new concession stand at Hoover Ridge Park. People are scheduled from 8am to 4pm. Tim stated that they will be working to make this a larger event and currently they are at a launching point. Coordination with Parks and Rec will happen weeks in advance. Kendall thanked him.
- V. Adoption of Minutes  
One change from Lindsay. She added Connie and Lindsay as respectfully submitted. She gave a copy for Kendall. Kendall asked about the H5 project. There was a clarification that the SBO is informed of the change from BOS. Clay moved to approve, Nathan seconded it.
- VI. Adoption of Treasurer Report - Lindsay  
Budget VS actual. Pledge payments not being shown in part of our budget. Lindsay asked if we were going to continue with the pledges or not. Carty stated that we have an extra 250 dollars and it should be moved to operations budget.  
Clay asked if it was for operational or for capital budget. Becky said that it should go into the operations budget, because it was the first we accepted pledges. Clay asked that the money be moved over to operations.  
Carty asked about the last page Expenses (programs) \$10,000.00. Carty said that we were squeezing the balloon. Need to move the 4k to fix the tractor to operations.  
Lindsay said that we were doing well on the H5 project. We are still under budget. We have 21k to spend but that does not include the expenses for this month. She asked for Questions... No questions.  
Statement of activities? No questions. Clay moved we approve. Moonie seconded. All were in favor.
- VII. Old Business
  - a. Facility/Project Status Report
    - i. Concession Stand – Jerry reported. Concession is on a standstill because he is working on H5. Clay asked what materials we would need. Tim Duggins said they would get with Jerry to stage concession for Madison day 3 weeks in advance.
    - ii. H5 - Jerry reported. Buried all electrical lines, started on ADA ramp. Windows are in, doors are in. Went over the electrical bill of materials. Will do plumbing when Danny gets back. Will try lights this week. Will hook UP to REC tomorrow. Dugouts are next. Nathan asked when H5 will be done so we can have a game there. Jerry said the bathrooms need to be done before games can start. Lindsay brought up using an outhouse. Jerry was told that the bathrooms need to be operational. Clay said we should be able to finish in one month. Jerry said some volunteers have not made their commitments.
    - iii. Stage -Stage is the same. Had to fix HC parking space for the stage. Trying to finish this week for inspections.
  - b. MCPRA Secretary/Bookkeeper – Brett Titman: Kendall asked if we can approve employment of Brett. Clay asked for an inspirational speech. She said that she was the hockey league treasurer for 2 seasons, she did vendor work at Graves Mountain Lodge and has been a school bus driver and admin assistant. She has children that have gone thru parks and rec. Dave said that Brett has done a great job with the hockey concession stand. Clay moved we approve Brett for the position. Nathan second. Motion passed unanimously.

- c. Madison Day Volunteers – Do not need to speak further on this.

## VIII. New Business

- a. Madison Youth Softball Coaches List for approval :  
20 names regarding the coaches list. Kendall asked for approval on the list and discussion. Connie Moved we approve the list. Mooney seconded. The motion passed unanimously.
- b. Madison Youth Baseball Coaches List for approval  
49 names that passed background check. Kendall asked for comment. Moonie made a motion to approve. Nathan seconded it. Motion passed.  
Gail and presented the budget. It is the same as last year for the most part and is a work in progress. It was approved in January. They do not turn in until they turn in the coaches list. They have 155 entries for now. Last year there were 160-170. Clay moved they approve the budget. Dave second. Motion passed unanimously.
- c. Football
  - i. Board Approval - Lindsay handed out the football board for approval. Nathan and Kendall asked what the discipline action officers were. Lindsay explained that they are a group that helps make decisions on coach/parent/player conduct. We think that that the Tyler's may be a conflict, since they are a married couple. Clay said we should table the decision of approving. Kendall decided to table it and we would contact the Tyler's to explain.
  - ii. League Discussion
    - 1. High School Sports – Lindsay, can we go to the Culpeper League? Shenandoah Valley league? Things to consider is the Cheer issue where the cheer was effected because they could not be a part of football cheer. Culpeper will allow a few 8<sup>th</sup> graders to play and it would affect the league.
    - 2. Cheer  
Jerry was told by a past member in the 2010 bylaws (8<sup>th</sup> graders had to play JV football) Brett said that all 8<sup>th</sup> grade would play JV and not parks and rec. Jerry said we need to think about this and make a decision. Travel would be an issue and it is hard to get enough people to participate. Jerry wants a football representative to come to the meeting to speak about this. Culpeper does age and weight for their selection. Lindsay asked if there were any questions that need to be addressed. We need to make the decision next month. Jerry said we have a good relationship with the schools and we don't want to jeopardize that.
- d. Event update
  - i. Princess Dance Party, Summer Camp Expo – Lindsay: Dance was great, camp was not as good and we may need to move the date next year for better attendance. Weather was not very good.
  - ii. Wool & Wine Festival: Lindsay – 5 wineries, 1 food truck. Jerry said the sheep dog trials are having a record turnout. Largest trial in the state of VA in history. Wink has coyote problem. He lost 50 sheep. Everyone liked last year's location. Jerry said that we need to make it know to the public that the sheepdog trials do not cost anything and it runs Saturday and Sunday.
  - iii. Music in the Park – Lindsay waiting for all of the approvals. Fixing the handicap parking spot is one thing that needs to be done. Clay said the stage will be wrapped up before the first one.
- e. Meeting with school officials RE: Gym Usage – Jerry said the school requested that we meet with Tina Weaver and high school principals. Looks like we need to hire another custodian they are worried about supervision and things are not getting cleaned up. Too much paper products flushed. Someone needs to work the Wetsel Gym the time of attendance. Walter said there was a collapsed pipe. Walter was accused that there was a wad of Cottenelle wipes flushed. Lindsay said we looked at the agreement and there were things that could be done better. They will meet again in a week to figure it out. There are multiple board members at each location. Mitch Dickey said he makes sure that everything is checked when they leave and that they are scapegoating the basketball program. Walter walked thru and checks everything and it is ridiculous. Earl got with Walter at one point he picked everything up and cleaned it up. Shirley has bought her own toilet paper at every game. Mitch Dickey asked why is there was such a disconnect. Moonie said there are mice running back and forth in the cafeteria. Kendall asked if there's

someone there who we can call if we get there and it is a mess beforehand. Lindsay said they told us that we are not responsible for cleaning up beforehand. Concessions will need to stop at Waverly because people are trashing the gym. Becky said that the bathrooms smell horrible. Clay asked Walter to send emails and copying Lindsay, Tina, Jerry and Clay to document the issues. We need to develop a checklist and have a P&R person to come out and take photos and get documentation. Mitch Dickey said that basketball does not have a stake in the Parks and Rec. They don't have a facility and have been run thru the ringer on the messes in the gym. It is frustrating. Lindsay said it is not just basketball. Clay said that it is everyone's gym. Its public facility. Clay asks for photos and documentation. Jerry brought up the school takes precedence over Parks and Rec. Earl agreed to a meeting in October with all sports activities to coordinate the calendar.

IX. Other Business – Kendall asked for any other business.

X. Public Comment

Open for public comment. Becky asked if the orange fence could be put around the periphery of the concession excavation to keep the kids out. He said he would fix it.

Carty: support Hoover Ridge 501c3. Talked to Mr. Dean about it. We need to keep it. Kendall said there is a board for the 501 c3. Carty said he is not in it. Clay said that Doug Fears is on the board. Carty said he will call Stacey Smith, Valerie Miller to have a meeting so that Carty can take over seamlessly. It will help the pledge program. Gail said that we need to keep the pledge program and it will help out financially.

Baseball opening day is March 30<sup>th</sup>. 155 kids. Lost 11 players that were junior babe team and made the JV team at school. 15 teams each has a sponsor. Fields are cleaned up and ready.

XI. Adjournment – Clay moved to adjourn. Nathan seconded. Motion passed unanimously.  
End of meeting 8:37 pm.

Respectfully Submitted,  
Connie Deatherage