

## Parks and Recreation Authority

### Minutes

September 16, 2019: 7:30pm

- I. Call to order at: 7:31pm by Danny Crigler
- II. In attendance: Mooney Frazier, Joyce Gentry, Becky Hurt, Jonathon Weakley, Dave Sisson, Danny Crigler, Kendall Fears, Jerry Carpenter, Nathan Carter, Lindsay Von Herbulis, Clay Jackson, Carty Yowell, Connie Deatherage, Sandy Powell, Brett Titman
- III. Determination of a quorum: We have a quorum.
- IV. Public Comment: Danny asked for public comment: Brett Titman said that the office has been painted and revamped. It looks good.
- V. Adoption of Minutes: Kendall moved that we approve minutes, Dave seconded it. Passed unanimously.
- VI. Adoption of Treasurer Report: Lindsay discussed budget vs actual. We are at 12%. Lindsay said we are going to have issues with the custodial budget. Clay moved we approve treasurer's report as presented. Jonathon had a question regarding what utilities we have running? He asked about the American Legion. Jonathon seconded the approval. Passed unanimously.
- VII. Old Business
  - a. Facility/Project Status Report
    - i. Concession Stand: Mooney talked to the volunteers. Blocking is done. Drywall will be next. Will start in two weeks. Will keep the refrigerators outside. Jerry said the guy that did the stage will put the smart board up next week /Saturday. Will talk to the paver about paved access to the stairs. He is waiting on Will to do the trench so REC can hook up power. Pump guy will be next in the pit. Hopefully drywall will be done by next meeting. Clay said the fields look beautiful thank you to the volunteers. Jerry said banners will be put up on the fence. He said that some other groups will be donating. Danny said that nothing new has been started.
    - ii. H5: Someone is digging irrigation lines. They are going to connect to an irrigation box. Steps will be put up next. Posts were used from the concession. Both dugouts are done. A local fencing guy will put up chain link. Paver will come on Wednesday. Move bleachers in after that. Insulation will go in this week then drywall. Mooney said drywaller will come out next Monday.
    - iii. Stage: Jerry said the stage is finished.
  - b. Music in the Park: Lindsay said the last one was done. Paid an ABC ticket twice. Made \$4,900.00 on all music in the park this year. Two are lined up for next year.
  - c. Farmer's Market Update: Jerry said that he went to the last BOS meeting and the board wants the tent to be up 6 months and that is it. Clay said that we need Sean Gregg to clean the MOU up and send it back to us and we will be done. Tent will be going out on Wednesday. Anyone can come and see.

Farmer's market people will be out to watch. Ms. Powell asked how many events would be at the tent. Clay said they have something every weekend. Lindsay said we need to set rates for tent rental while the tent is up. Mooney asked on how we were going to get power. They will use a generator first. Then temp service will need to be done.

- d. Hoover Ridge Hops Festival: Hops will be Saturday. Volunteers are in place. Early bird tickets end at Midnight then it is 40.00 at the gate. Teacher discount. Food trucks are Over the Top Chef and Catch the Chef.

#### VIII. New Business

- a. Volunteer form on website: Lindsay said there's a spot where people can volunteer on the website. Payments for rentals are now going thru the website.
- b. Facility Supervisors: Lindsay met with the school a few times with principle, facility directors about the gyms being clean. Our custodians will need to maintain the cleanliness. There is a checklist of counts of people, every 30 minutes. Need to have more custodians, one for each gym. Lindsay needs the OK to post this position. Pay is 10.00/hr. Let people in take out trash etc. so that the facility is the same. Danny Jasper is working 5 days a week and Shirley has been working. Danny Crigler said that he hoped that the school is being fair to us? Lindsay said part of the checklist is a rating for the custodial staff to document the condition before the event starts. Our people do not clean them, they are supposed to keep them clean. We will have issues with Wetsel School. Jonathon said that the school is not clean and they are not doing their job. Jonathon said the school needs to be held accountable. Lindsay said they are working well together. We will be incurring custodial costs and will need to roll that into user fees.
  - i. Movie Nights: Three coming up, the 27<sup>th</sup> and two in October. Will do Footloose, Aladdin and Hocus Pocus. Adult movie night out will check IDs.
  - ii. Haunted Woods: Looking for volunteers. October 26<sup>th</sup> and is the biggest event of the year. Working on having a baseball tournament the same day.

- IX. Other Business: Danny said that he discussed with Jerry about Pole lights from the parking lot in the schools. Someone with the lighting department in Culpeper. Do a lighting calculation. Lindsay said that with the office revamp, there is not as much space for meetings. They would like to use other facilities for meetings. Becky asked if there was a charge to have the meetings. Lindsay said she would work with them. Becky said that typically there's 10 people. She can use the war memorial building. Danny asked for any other business? None.
- X. Public Comment: Danny asked for public comment. Ms. Gentry ask that if it would be possible to publish budget and minutes and budget for the public. Jonathon asked if we were current on the website and we need to post June, July and August. No other comment.
- XI. Adjournment : Kendall moved we adjourn, Nathan Seconded it. Meeting closed at 8:17pm.